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Professional register of tax advisors - Apply for registration of tax advisory firms

If you wish to operate a tax consultancy firm, you must submit an application for recognition. Recognition also establishes compulsory membership of the Chamber of Tax Consultants. Both partnerships and legal entities can be considered as the legal form of the company to be founded for a tax consultancy firm.

Procedure

1. Apply for registration online or by post to the Chamber of Tax Consultants using the application form provided.
2. Submit the complete application documents to the Berlin Chamber of Tax Consultants.
3. The Chamber of Tax Consultants will then check whether you fulfil the requirements and decide on your application.
4. Registration takes place by issuing a certificate, which will be sent to you by post.

If you have any questions or need help with your application, the contact persons at the Berlin Chamber of Tax Consultants will be happy to provide you with further information.

Prerequisites

- **You run a tax consultancy firm with a branch office in Berlin and want to be entered in the professional register for tax consultants.**
- **For online applications: registration/login via BundID or a verified tax consultant identity from the tax consultant platform.**
Select the 'ELSTER certificate' or 'Online ID card (eID)' option for registration/login.

Documents required

- **Entry form for the professional register**
Submit the application online or in writing by post. The official form of the Chamber of Tax Consultants must be used for written applications.
- **Professional liability insurance**
provisional confirmation of cover or proof of conclusion of professional liability insurance
- **If applicable, proof that the legal representative is authorised to use the designation 'Agricultural Accountant'**
- **If applicable, evidence of e.g. separate list of branches, participants, election resolutions**
- **Only for auditing firms, accountancy firms or professional practice firms according to BRAO: Certificate of recognition**

Forms

- **Entry form for the professional register**

(<https://stbk-berlin.de/downloads-und-links/>)

Fees

none

Legal basis

- **Tax Consultancy Act (StBerG) § 76 a - Entry in the professional register**
(https://www.gesetze-im-internet.de/stberg/___76a.html)
- **Tax Consultancy Act (StBerG) § 76 c - Notification obligations**
(https://www.gesetze-im-internet.de/stberg/___76c.html)
- **Tax Consultancy Act (StBerG) § 53 - Recognition**
(https://www.gesetze-im-internet.de/stberg/___53.html)

Average time to process request

<https://stbk-antragsportal.de/ersterfassung-und-aenderung-im-berufsregister/antrag/>

Notes on responsibility

You can be entered by the Berlin Chamber of Tax Consultants in the professional register for tax consultants as a tax consultancy company if the intended future professional establishment is in the Berlin Chamber district.