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Crafts - Confirm training periods

If you need confirmation of your training periods for pension insurance or other purposes, the Chamber of Crafts can certify this for you.

Prerequisites

- **No prerequisites**

Documents required

- **Application for confirmation of training periods**
online possible

Fees

- none: for certificates for pension purposes
- EUR 25.00: for certificates for other purposes

Legal basis

- **Crafts and Trades Code (HwO) § 28 Para. 6**
(https://www.gesetze-im-internet.de/hwo/_28.html)
- **Fee schedule of the Berlin Chamber of Crafts**
(<https://www.hwk-berlin.de/downloads/gebuehrenordnung-91,150.pdf>)
- **List of fees of the Berlin Chamber of Crafts**
(<https://www.hwk-berlin.de/downloads/gebuehrenverzeichnis-91,151.pdf>)

Average time to process request

1-2 weeks

Average time to process request

<https://www.hwk-berlin.de/91,0,495.html>