

|   |   |
|---|---|
| <b>Waffenbehörde</b> .....  | 2 |
| <b>Address</b> .....  | 2 |
| <b>Contact</b> .....  | 2 |
| <b>Information on the address of this location</b> .....  | 2 |
| <b>Barrier-free access</b> .....  | 2 |
| <b>Opening hours</b> .....  | 2 |
| <b>Transportation links</b> .....   | 2 |
| <b>Payment options</b> .....  | 3 |
| <b>Weapons legislation - Applying for a representation permit for weapons trading/weapons manufacturing</b> ..... | 4 |
| <b>Prerequisites</b> .....  | 4 |
| <b>Documents required</b> .....   | 4 |
| <b>Forms</b> .....  | 5 |
| <b>Fees</b> .....   | 5 |
| <b>Legal basis</b> .....  | 5 |
| <b>More information</b> .....   | 6 |
| <b>Average time to process request</b> .....  | 6 |

# Waffenbehörde

Polizei Berlin

## Address

Platz der Luftbrücke 6  
12101 Berlin

## Contact

Telephone: (030) 4664-0

Fax: (030) 4664-9514-99

Internet: <https://www.berlin.de/polizei/service/waffenbehoerde/>

E-mail: [waffenbehoerde@polizei.berlin.de](mailto:waffenbehoerde@polizei.berlin.de)

## Information on the address of this location

Es wird darauf hingewiesen, dass bei großem Besucherandrang ggf. der Zugang zur Waffenbehörde bereits vor dem Ende der Sprechzeit geschlossen werden muss. Bitte nutzen Sie daher weiterhin die Möglichkeiten, Anträge, Anzeigen, etc. per E-Mail, im Online-Verfahren oder per Post zu übersenden bzw. bei der Hauswache abzugeben.

Nach der geltenden Hausordnung werden alle Besucherinnen und Besucher durch den Sicherheits- und Ordnungsdienst einer Sicherheitskontrolle unterzogen.

Das Gebäude darf nicht mit Waffen, verbotenen oder gefährlichen Gegenständen betreten werden. Im Falle des Mitführens sind diese Gegenstände beim Sicherheits- und Ordnungsdienst anzuzeigen und in Verwahrung zu geben.

## Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Thursday: 09:00-13:00 Uhr

## Transportation links

### S-Bahn

1.3km [S+U Tempelhof](#)

S46, S41, S42, S47

1.4km [S+U Yorckstr.](#)

S2, S25, S26

### U-Bahn

0.3km [U Platz der Luftbrücke](#)

U6

0.5km [U Paraderstr.](#)

U6

 **Bus**

0.2km [Kaiserkorso](#)

248

0.2km [U Platz der Luftbrücke](#)

248, N42, M43, N6

## Payment options

Eine Bezahlung ist nicht vorgesehen

# Weapons legislation – Applying for a representation permit for weapons trading/weapons manufacturing

If commercial weapons trading or weapons production is to be carried out by a representative, a separate representation permit must be applied for for this person. This is also the case if a person is instructed to manage a branch establishment or a dependent subsidiary.

With regard to its scope and validity, the representation permit is linked to the corresponding weapons trading or weapons production permit.

The same requirements must be met for a representation permit as for a weapons trading or weapons production permit.

## Prerequisites

- **Valid weapons trading permit or weapons production permit**  
Anyone wishing to appoint a representative in weapons trading or weapons production must themselves hold a valid weapons trading permit or weapons production permit for an existing business.
- **The representative must agree to the application**
- **Minimum age of representatives: usually 25 years**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_6.html](https://www.gesetze-im-internet.de/waffg_2002/_6.html))  
By way of derogation, a few specific exceptions apply: If a personal suitability certificate is presented the **minimum age is 18** instead (§6 section 3 WaffG)
- **Reliability of representatives**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_5.html](https://www.gesetze-im-internet.de/waffg_2002/_5.html))
- **Personal suitability of representatives**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_6.html](https://www.gesetze-im-internet.de/waffg_2002/_6.html))
- **Qualification testing of the representatives**  
(<https://service.berlin.de/dienstleistung/330144/>)  
The qualification test is taken before the Chamber of Industry and Commerce.
  - The qualification test is not required if you fulfil the requirements for registration of a gunsmithy in the register of craftspeople.

## Documents required

- **Application for a representation permit for the weapons trading or weapons manufacturing industry**
  - Online processing: please keep all required documents and certificates ready for upload in PDF, JPG, JPEG, PNG or DOCX format. The files should be named as follows: `firstname_surname_description.pdf`
  - As an alternative, you may submit the application by postal mail or e-mail: please post or email the signed application and all certificates and personal documents to the weapons authority of the Berlin police.
- **Identity card or passport**  
As a photocopy or photograph

- **Residence permit that allows for self-employment**  
For non-EU citizens
- **Qualification certificate**  
Test certificate from the Chamber of Industry and Commerce. If available, otherwise the test must be taken and evidence must be provided at a later date.
- **Certificate of personal suitability (if you are under 25)**  
You will be prompted to submit the certificate of personal suitability at a later date.
- **Any previous registered addresses**  
If you lived outside Berlin in the past 10 years.
- **Declaration/consent of further responsible persons (submitted under separate cover)**
  - If further responsible individuals are named, it is necessary for reasons related to data protection that these persons **send their declaration of their suitability and consent to being named to the weapons authority in a separate email or letter.**
  - Applicants will find the form for these declarations at the end of the online application form as a PDF document. Please download the form, print it and pass it on to the other responsible individuals so they can complete and send it under separate cover.

## Forms

- **Application for a representation permit for the weapons trading or weapons manufacturing industry**  
([https://www.berlin.de/polizei/\\_assets/service/waffenbehoerde\\_antrag\\_handel\\_serlaubnis\\_herstellungserlaubnis\\_.pdf](https://www.berlin.de/polizei/_assets/service/waffenbehoerde_antrag_handel_serlaubnis_herstellungserlaubnis_.pdf))

## Fees

The application is subject to a fee. You will receive a notification of charges. Further processing will take place after receipt of payment. Up to 50% of the costs will be charged in the event of a negative decision.

- EUR 155.00: issuance of a representation permit for the weapons trading or weapons manufacturing industry

Further fees that are charged every three years after the licence has been granted

- EUR 61.00: for regular reliability reviews

## Legal basis

- **Weapons Act (WaffG) §21a**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_21a.html](https://www.gesetze-im-internet.de/waffg_2002/_21a.html))
- **General Weapons Act Regulation (AWaffV)**  
(<https://www.gesetze-im-internet.de/awaffv/>)
- **Schedule of fees related to weapons (WaffGebO)**  
(<https://gesetze.berlin.de/bsbe/document/jlr-WaffRGebOBEpP4>)

## More information

- **Information sheet about storing weapons and ammunition**  
([https://www.berlin.de/polizei/\\_assets/service/merkblatt-aufbewahrung\\_2017.pdf](https://www.berlin.de/polizei/_assets/service/merkblatt-aufbewahrung_2017.pdf))
- **Weapons authority of the Berlin police**  
(<https://www.berlin.de/polizei/service/waffenbehoerde/>)
- **National weapons register**  
(<https://www.nwr-fl.de/informationen-fuer-hersteller-haendler-und-verbaende.html>)
- **Weapons - Registration for the qualification test for commercial arms trading**  
(<https://service.berlin.de/dienstleistung/330144/>)
- **Weapons legislation - Applying for a weapons production permit**  
(<https://service.berlin.de/dienstleistung/330602/>)
- **Weapons legislation - Applying for a weapons trading permit**  
(<https://service.berlin.de/dienstleistung/330599/>)

## Average time to process request

<https://bda.service.berlin.de/intelliform/forms/default/bda/Stellvertretungserlaubnis/index>