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# Weapons legislation – Applying for a representation permit for weapons trading/weapons manufacturing

If commercial weapons trading or weapons production is to be carried out by a representative, a separate representation permit must be applied for for this person. This is also the case if a person is instructed to manage a branch establishment or a dependent subsidiary.

With regard to its scope and validity, the representation permit is linked to the corresponding weapons trading or weapons production permit.

The same requirements must be met for a representation permit as for a weapons trading or weapons production permit.

## Prerequisites

- **Valid weapons trading permit or weapons production permit**  
Anyone wishing to appoint a representative in weapons trading or weapons production must themselves hold a valid weapons trading permit or weapons production permit for an existing business.
- **The representative must agree to the application**
- **Minimum age of representatives: usually 25 years**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_6.html](https://www.gesetze-im-internet.de/waffg_2002/_6.html))  
By way of derogation, a few specific exceptions apply: If a personal suitability certificate is presented the **minimum age is 18** instead (§6 section 3 WaffG)
- **Reliability of representatives**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_5.html](https://www.gesetze-im-internet.de/waffg_2002/_5.html))
- **Personal suitability of representatives**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_6.html](https://www.gesetze-im-internet.de/waffg_2002/_6.html))
- **Qualification testing of the representatives**  
(<https://service.berlin.de/dienstleistung/330144/>)  
The qualification test is taken before the Chamber of Industry and Commerce.
  - The qualification test is not required if you fulfil the requirements for registration of a gunsmithy in the register of craftspeople.

## Documents required

- **Application for a representation permit for the weapons trading or weapons manufacturing industry**
  - Online processing: please keep all required documents and certificates ready for upload in PDF, JPG, JPEG, PNG or DOCX format. The files should be named as follows: `firstname_surname_description.pdf`
  - As an alternative, you may submit the application by postal mail or e-mail: please post or email the signed application and all certificates and personal documents to the weapons authority of the Berlin police.
- **Identity card or passport**  
As a photocopy or photograph

- **Residence permit that allows for self-employment**  
For non-EU citizens
- **Qualification certificate**  
Test certificate from the Chamber of Industry and Commerce. If available, otherwise the test must be taken and evidence must be provided at a later date.
- **Certificate of personal suitability (if you are under 25)**  
You will be prompted to submit the certificate of personal suitability at a later date.
- **Any previous registered addresses**  
If you lived outside Berlin in the past 10 years.
- **Declaration/consent of further responsible persons (submitted under separate cover)**
  - If further responsible individuals are named, it is necessary for reasons related to data protection that these persons **send their declaration of their suitability and consent to being named to the weapons authority in a separate email or letter.**
  - Applicants will find the form for these declarations at the end of the online application form as a PDF document. Please download the form, print it and pass it on to the other responsible individuals so they can complete and send it under separate cover.

## Forms

- **Application for a representation permit for the weapons trading or weapons manufacturing industry**  
([https://www.berlin.de/polizei/\\_assets/service/waffenbehoerde\\_antrag\\_handel\\_serlaubnis\\_herstellungserlaubnis\\_.pdf](https://www.berlin.de/polizei/_assets/service/waffenbehoerde_antrag_handel_serlaubnis_herstellungserlaubnis_.pdf))

## Fees

The application is subject to a fee. You will receive a notification of charges. Further processing will take place after receipt of payment. Up to 50% of the costs will be charged in the event of a negative decision.

- EUR 155.00: issuance of a representation permit for the weapons trading or weapons manufacturing industry

Further fees that are charged every three years after the licence has been granted

- EUR 61.00: for regular reliability reviews

## Legal basis

- **Weapons Act (WaffG) §21a**  
([https://www.gesetze-im-internet.de/waffg\\_2002/\\_21a.html](https://www.gesetze-im-internet.de/waffg_2002/_21a.html))
- **General Weapons Act Regulation (AWaffV)**  
(<https://www.gesetze-im-internet.de/awaffv/>)
- **Schedule of fees related to weapons (WaffGebO)**  
(<https://gesetze.berlin.de/bsbe/document/jlr-WaffRGebOBEpP4>)

## More information

- **Information sheet about storing weapons and ammunition**  
([https://www.berlin.de/polizei/\\_assets/service/merkblatt-aufbewahrung\\_2017.pdf](https://www.berlin.de/polizei/_assets/service/merkblatt-aufbewahrung_2017.pdf))
- **Weapons authority of the Berlin police**  
(<https://www.berlin.de/polizei/service/waffenbehoerde/>)
- **National weapons register**  
(<https://www.nwr-fl.de/informationen-fuer-hersteller-haendler-und-verbaende.html>)
- **Weapons - Registration for the qualification test for commercial arms trading**  
(<https://service.berlin.de/dienstleistung/330144/>)
- **Weapons legislation - Applying for a weapons production permit**  
(<https://service.berlin.de/dienstleistung/330602/>)
- **Weapons legislation - Applying for a weapons trading permit**  
(<https://service.berlin.de/dienstleistung/330599/>)

## Average time to process request

<https://bda.service.berlin.de/intelliform/forms/default/bda/Stellvertretungserlaubnis/index>