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# Baukammer

Baukammer Berlin

## Address

Heerstraße 18/20  
14052 Berlin

## Contact

Telephone: (030) 797443-00  
Fax: (030) 797443-29  
Internet: <https://www.baukammerberlin.de/>  
E-mail: [info@baukammerberlin.de](mailto:info@baukammerberlin.de)

## Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: 9:00 - 16:00 Uhr  
Tuesday: 9:00 - 16:00 Uhr  
Wednesday: 9:00 - 16:00 Uhr  
Thursday: 9:00 - 16:00 Uhr  
Friday: 9:00 - 14:00 Uhr

## Transportation links

### S-Bahn

0.4km [S Heerstr.](#)  
S3, S5, S9

### U-Bahn

0.5km [U Theodor-Heuss-Platz](#)  
U2

0.9km [U Neu-Westend](#)  
U2

### Bus

0.1km [Württembergallee](#)  
218, 349, M49

0.3km [Reichsstr./Kastanienallee](#)  
349, N2, 143

0.4km [U Theodor-Heuss-Platz West](#)  
N2, 143, N43

0.5km [U Theodor-Heuss-Platz Süd](#)

218, 349, M49, N2, X34, X49, 143, N43

0.5km [S Heerstr.](#)

218, 349, M49, X34, X49

## **Payment options**

Barzahlung

# Building Chamber - Apply for entry in the list of consulting engineers

If you would like to work as a consulting engineer in Berlin, you need to be registered in the list of consulting engineers. You can apply for registration at the Berlin Building Chamber. The Berlin Building Chamber is the legal professional organisation for all engineers working in the construction industry in the state of Berlin.

The professional title of consulting engineer may only be used by those who are registered under this title in the list of consulting engineers. The designation Freelance Engineer is not permitted.

## Prerequisites

- **Residence, place of business or place of employment predominantly in the state of Berlin**
- **Willingness to fulfil professional duties**  
([https://gesetze.berlin.de/perma?j=ArchBKG\\_BE\\_!\\_30](https://gesetze.berlin.de/perma?j=ArchBKG_BE_!_30))
- **Use of the professional title 'Ingenieur' or professional training**  
A suitable candidate is someone who is authorised to use the professional title of 'engineer' or who has successfully completed professional training for the tasks specified in the law in their field of specialisation at a university, college or university of applied sciences, which comprises a minimum standard period of study of four years or eight semesters.
- **Practical activity or qualification**  
You have completed two years of relevant practical work or have the qualification for the higher civil engineering or surveying administrative service.
- **Exercise of a profession**
  - freelance
  - or as the legal representative of an engineering company

## Documents required

- **Application for entry in the list of consulting engineers**
- **Birth certificate**  
incl. proof of the name used and previously used (in the case of name changes or marriages)
- **Proof of the location in the state of Berlin**  
the place of residence, professional establishment, place of work or place of employment
- **Declaration that there are no known grounds for refusal of registration**  
([https://gesetze.berlin.de/perma?j=ArchBKG\\_BE\\_!\\_36](https://gesetze.berlin.de/perma?j=ArchBKG_BE_!_36))
- **Declaration of entries in comparable professional registers**  
A declaration of previous, existing or otherwise requested registrations in comparable professional registers of other professional chambers in the federal states, in other member states of the European Union or in other states with equivalent status under European Union law

- **Proof of professional indemnity insurance**  
Proof of sufficient professional indemnity insurance for self-employed professionals at the time of taking up the profession
- **Certificate of good conduct from the Federal Central Criminal Register for submission to an authority**  
(<https://service.berlin.de/dienstleistung/120926/>)  
If there are doubts according to § 36 paragraph 1, unlimited information can be requested from the Federal Central Criminal Register. - Document type 0 (official certificate of good conduct)
- **Engineering certificate**  
Proof of completed university studies (e.g. diploma/bachelor/master's degree)
- **Engineering certificate**  
incl. overview of grades
- **Proof of 2 years of professional experience**  
For example, job references or reference lists

## Forms

- **Application for entry in the list of consulting engineers**  
(<https://www.baukammerberlin.de/Mitgliedschaft/Antragsformulare/>)
- **Registration for membership in the Berlin Building Chamber and data collection**  
(<https://www.baukammerberlin.de/wp-content/uploads/2012/07/Erhebungsbogen-6.pdf>)

## Fees

EUR 150.00

## Legal basis

- **Architects and Building Chamber Act (ABKG) § 35**  
([https://gesetze.berlin.de/perma?j=ArchBKG\\_BE\\_!\\_35](https://gesetze.berlin.de/perma?j=ArchBKG_BE_!_35))
- **Engineering Act (IngG) § 1**  
([https://gesetze.berlin.de/perma?j=IngG\\_BE\\_!\\_1](https://gesetze.berlin.de/perma?j=IngG_BE_!_1))
- **Professional regulations of the Berlin Building Chamber (dated 21 May 2012)**  
(<https://www.baukammerberlin.de/wp-content/uploads/2012/07/BO-aktuell-21.05.121.pdf>)
- **Ordinance on the levying of fees by the Berlin Building Chamber (dated 30 May 2017) § 2 (1) number 3**  
([https://www.baukammerberlin.de/wp-content/uploads/2017/07/Geb%C3%BChrenordnung\\_neu\\_Juni\\_2017.pdf](https://www.baukammerberlin.de/wp-content/uploads/2017/07/Geb%C3%BChrenordnung_neu_Juni_2017.pdf))

## Average time to process request

1-3 months

## More information

- **Berlin Building Chamber**

(<https://www.baukammerberlin.de/>)