

<b>Ordnungsamt Steglitz-Zehlendorf .....</b>	<b>2</b>
<b>Address .....</b>	<b>2</b>
<b>Mailing address .....</b>	<b>2</b>
<b>Contact .....</b>	<b>2</b>
<b>Barrier-free access .....</b>	<b>2</b>
<b>Opening hours .....</b>	<b>2</b>
<b>Changes in opening hours .....</b>	<b>2</b>
<b>Transportation links .....</b>	<b>2</b>
<b>Additional information .....</b>	<b>3</b>
<b>Payment options .....</b>	<b>3</b>
<b>Fireworks - Display the burning of pyrotechnic articles .....</b>	<b>4</b>
<b>Prerequisites .....</b>	<b>4</b>
<b>Documents required .....</b>	<b>5</b>
<b>Forms .....</b>	<b>5</b>
<b>Fees .....</b>	<b>5</b>
<b>Legal basis .....</b>	<b>5</b>
<b>More information .....</b>	<b>6</b>
<b>Average time to process request .....</b>	<b>6</b>
<b>Notes on responsibility .....</b>	<b>6</b>

# Ordnungsamt Steglitz-Zehlendorf

Bezirksamt Steglitz-Zehlendorf

## Address

Unter den Eichen 1  
12203 Berlin

## Mailing address

## Contact

Telephone: (030) 90299-4660

Fax: (030) 90299-4662

Internet:

<https://www.berlin.de/ba-steglitz-zehlendorf/politik-und-verwaltung/aemter/ordnungsamt/>

E-mail: [ordnungsamt@ba-sz.berlin.de](mailto:ordnungsamt@ba-sz.berlin.de)

## Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: Nur mit Termin:  
09:00-13:00 Uhr

Tuesday: Nur mit Termin:  
09:00-13:00 Uhr

Wednesday: Keine Sprechstunde

Thursday: Nur mit Termin:  
09:00-13:00 Uhr

Friday: Keine Sprechstunde

## Changes in opening hours

Termine können unter [ordnungsamt@ba-sz.berlin.de](mailto:ordnungsamt@ba-sz.berlin.de) oder Telefonnummer 030 902994660 vereinbart werden.

## Transportation links

### S-Bahn

0.6km [S Botanischer Garten](#)

S1

0.8km [S+U Rathaus Steglitz](#)

S1

## **U** U-Bahn

0.7km [S+U Rathaus Steglitz](#)

U9

## **Bus**

0.2km [Unter den Eichen/Botanischer Garten](#)

M48

0.2km [Braillestr.](#)

M48

0.4km [Händelplatz](#)

188, 283, 285, M85, N88

0.5km [Schlossparktheater](#)

M48, 188, 283, N88

0.5km [Berlin, Carmerplatz](#)

188, 283, N88, 186

## **Additional information**

Gebührenfreie Parkplätze stehen nicht zur Verfügung. Der Standort liegt unmittelbar an der Grenze zur Parkraumbewirtschaftung.

Bei akuten Verkehrsbehinderungen und sonstigem eilbedürftigem pflichtwidrigem Verhalten von Mitbürgerinnen und Mitbürgern (auch in geschützten Grünanlagen) wählen Sie bitte die Rufnummer 030/90299-4631 oder 030/90299-4632.

## **Payment options**

Eine Bezahlung ist nicht vorgesehen

# Fireworks - Display the burning of pyrotechnic articles

Persons with a licence certificate or an official certificate of competence in accordance with the Explosives Act must have an intended fireworks display for the setting off of pyrotechnic articles

- category F2: in the period from 02.01. to 30.12. or
- categories F3, F4, P1, P2, T1 or T2: all year round

to the local competent authority in writing or electronically in advance.

## Deadlines:

- generally two weeks before the day of burning
- four weeks before the day of the display (in the case of fireworks in the immediate vicinity of railway installations, airports or federal waterways that are shipping lanes, e.g. Spree, Müggelspree, Havel, etc.).

## Exceptions:

- The burning of pyrotechnic articles of category F1 (small fireworks for young people) is permitted all year round without prior notification.
- No prior notification is required for the display of effects with pyrotechnic articles and their sets in theatres and similar establishments.

## Prohibitions:

- The burning of pyrotechnic articles in the immediate vicinity of churches, hospitals, children's and old people's homes and particularly fire-sensitive buildings or facilities is prohibited.

## Procedure:

1. As the responsible person, you must notify the local public order office responsible for the place where the pyrotechnic articles (fireworks) are to be set off in advance. The notification can be submitted online. Please complete the notification completely, upload the required supporting documents and submit them.
2. The responsible office will check your details and documents and request any missing evidence. You will receive instructions on the further procedure and will be informed of the processing status by e-mail.
3. If necessary, a joint appointment will be arranged for a site visit.
4. You will receive a final notification with a fee notice.

## Prerequisites

- **You have a valid (commercial) licence in accordance with § 7 of the Explosives Act**  
(<https://service.berlin.de/dienstleistung/350733/en/>)

The person responsible must be in possession of a valid explosives permit.

- **You have a valid (non-commercial) licence in accordance with § 27 of the Explosives Act**

(<https://service.berlin.de/dienstleistung/350300/en/>)

The person responsible must be in possession of a valid explosives permit.

- **You have a valid licence in accordance with § 20 of the Explosives Act**

(<https://service.berlin.de/dienstleistung/350099/en/>)

The person responsible must be in possession of a valid explosives authorization certificate.

## Documents required

- **Display of fireworks**

Online possible and recommended or in writing by post

- **Identity document**

Identity card or other official identification document with photograph

- **Permit or certificate of competence**

You need:

- a valid licence in accordance with § 7 (commercial) or § 27 (non-commercial) of the Explosives Act or
- a valid licence in accordance with § 20 of the Explosives Act

- **Site plan of the burning area**

Scaled sketch (scale 1:100) of the firing area, showing the distances to any obstacles in the vicinity of the fireworks (e.g. trees, houses, etc.).

- **If applicable, a current extract from the commercial register**

([https://www.handelsregister.de/rp\\_web/welcome.xhtml](https://www.handelsregister.de/rp_web/welcome.xhtml))

Registered companies should submit a current excerpt from the commercial register. Legal entities in the process of being established (GmbH, AG) submit the articles of association.

## Forms

- **Display of fireworks**

([https://www.berlin.de/formularverzeichnis?formular=/ordnungsamt/pyrotechnik/\\_assets/mdb-f126762-anzeige\\_feuerwerk.pdf](https://www.berlin.de/formularverzeichnis?formular=/ordnungsamt/pyrotechnik/_assets/mdb-f126762-anzeige_feuerwerk.pdf))

## Fees

EUR 30.00 - EUR 100.00, per effort

## Legal basis

- **First Ordinance to the Explosives Act (1st SprengV) - § 23 para. 3**

([https://www.gesetze-im-internet.de/sprengv\\_1/\\_23.html](https://www.gesetze-im-internet.de/sprengv_1/_23.html))

- **Law on Explosive Substances (Explosives Act - SprengG) - §§ 7, 20 and 27**

([https://www.gesetze-im-internet.de/sprengg\\_1976/index.html#BJNR027370976BJNE009200118](https://www.gesetze-im-internet.de/sprengg_1976/index.html#BJNR027370976BJNE009200118))

- **Ordinance on the charging of fees in occupational health and safety (ArbschGebO)**

(<https://gesetze.berlin.de/jportal/?quelle=jlink&query=ArbSchGebO+BE&psm>)

[l=bsbeprod.psml&max=true\)](#)

## More information

- **Note on data protection**

([https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehendes-gewerbe/\\_assets/merkblatt-dsgv.pdf](https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehendes-gewerbe/_assets/merkblatt-dsgv.pdf))

## Average time to process request

<https://www.ea.berlin.de/intelliform/forms/eu-dlr-ng/gewerbe/PrivateFeuerwerkeAushnahmegenehmigung/index?AnliegenID=329818>

## Notes on responsibility

You have to submit the notifications for the burning of fireworks within Berlin to the local public order office of the district authority