

Ordnungsamt Charlottenburg-Wilmersdorf (Zentrale Anlauf- und Beratungsstelle des Ordnungsamtes Charlottenburg-Wilmersdorf)	2
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Ordnungsamt Charlottenburg-Wilmersdorf (Zentrale Anlauf- und Beratungsstelle des Ordnungsamtes Charlottenburg-Wilmersdorf)

Bezirksamt Charlottenburg - Wilmersdorf

Address

Hohenzollerndamm 174-177
10713 Berlin

Contact

Telephone: (030) 9029 - 29000

Fax: (030) 9029 - 29039

Internet:

<http://www.berlin.de/ba-charlottenburg-wilmersdorf/verwaltung/aemter/ordnungsamt/>

E-mail: ordnungsamt@charlottenburg-wilmersdorf.de

Information on the address of this location

Zugang über Mansfelder / Ecke Brienner Straße

Barrier-free access



Rollstuhlfahrer nutzen bitte den Eingang Mansfelder Straße 16/ Brienner Straße

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: Bürgertelefon: 09.00 Uhr bis 15.00 Uhr unter 030-9029-29000

Persönliche Vorsprachen NUR nach Terminvereinbarung per E-Mail
(s.o.)

Tuesday: Bürgertelefon: 09.00 Uhr bis 15.00 Uhr unter 030-9029-29000

Persönliche Vorsprachen NUR nach Terminvereinbarung per E-Mail
(s.o.)

Wednesday: Persönliche Vorsprachen NUR nach Terminvereinbarung per E-Mail
(s.o.)

Thursday: Bürgertelefon: 10.00 Uhr bis 15.00 Uhr unter 030-9029-29000
Persönliche Vorsprachen NUR nach Terminvereinbarung per E-Mail
(s.o.)

Friday: Persönliche Vorsprachen NUR nach Terminvereinbarung per E-Mail
(s.o.)

Changes in opening hours

Persönliche Vorsprachen können nach vorheriger individueller Terminvereinbarung stattfinden.

Hierfür schicken Sie bitte eine E-Mail an zab@charlottenburg-wilmersdorf.de mit Termingrund, Ihrem Namen (ggf. Firmenname), Betriebsanschrift und Telefonnummer. Nach Absprache wird dann durch eine/n Mitarbeiter/in ein persönlicher Termin mit Ihnen vereinbart.

Für Gaststätten mit Alkoholausschank vereinbaren Sie bitte Termine mit dem Backoffice über ordnungsamt@charlottenburg-wilmersdorf.de.

Nahverkehr

S-Bahn

0.7km [S Hohenzollerndamm](#)
S41, S42, S45, S46

U-Bahn

0.3km [U Fehrbelliner Platz](#)
U3

0.8km [U Blissestr.](#)
U7

Bus

0.2km [U Fehrbelliner Platz](#)
115, N3, 101, 143, N43, N7, U7

0.2km [Mansfelder Str./Barstr.](#)
115, N7

0.2km [Westfälische Str./Konstanzer Str.](#)
143, N43

0.3km [Hoffmann-von-Fallersleben-Platz](#)
115, N3

0.4km [U Konstanzer Str.](#)
101, 143, N7, U7

0.6km [S Hohenzollerndamm](#)
N3, N10, 115

0.6km [Eisenzahnstr.](#)
143, N43

0.6km [U Blissestr.](#)
101, 143, N43, N7, U7, 249, 310

0.8km [Fechnerstr.](#)
249

0.8km [U Blissestr./Uhlandstr.](#)
101, 143, 310, N43, N7, 249

Payment options

Am Standort kann bar und mit girocard (mit PIN) (ehemals EC-Karte) bezahlt werden.

Fireworks - Notification of the burning of pyrotechnic objects

Persons who, as holders of:

- a permit or
- a certificate of competence or
- an exemption permit in accordance with the Explosives Act (SprengG)

are permitted to burn pyrotechnic objects (fireworks), must notify the competent authority at least 14 days in advance.

- This is valid all year around for fireworks in which pyrotechnic objects of the categories F3, F4, P1, P2, T1 or T2 are used.
- For fireworks with pyrotechnic objects of category F2 (small fireworks), the obligation to notify applies only in the period from 2 January to 30 December.
- Only the burning of pyrotechnic objects of category F1 (small fireworks) is permitted throughout the year without prior notification.

Procedure:

1. As an authorised person, you must notify the local public order office responsible for the place where pyrotechnic objects (fireworks) are to be set off in time beforehand.
2. Your notification will be reviewed by the competent authority.
3. You will be informed when the process is complete with a fee notice.

Note:

The burning of pyrotechnic objects in the immediate proximity of churches, hospitals, children's homes and old people's homes as well as particularly fire-sensitive buildings or installations is prohibited.

Prerequisites

- **You have a valid permit in accordance with the Explosives Act**
The person making the notification or their deputy must be in hold of a valid Explosives Act permit, certificate of competence or exemption permit.

Documents required

- **Notification of the burning of fireworks**
(under "Forms")
 - The notification must be filled out completely and submitted to the competent authority in text form no later than 14 days before the beginning of the burning event. Please use the notification form provided!
 - If the location of the fireworks burning is in the immediate proximity of a federal waterway (e.g. Spree, Müggelspree, Havel, etc.), a railway facility or an airport, the fireworks must be notified to the competent

authority at least 4 weeks in advance.

- **Identity document**

Identity card or other official identification document containing a photograph.

- **Permit, certificate of competence or exemption permit**

You need:

- a valid permit according to § 7 (commercial) or § 27 (non-commercial) Explosives Act or
- a valid certificate of competence according to § 20 of the Explosives Act or
- a valid exemption permit according to § 24 section 1 of the 1st Explosives Ordinance.

- **Location plan of the burning area**

Scale plan (on a scale of 1:100) of the burning area showing the distances to any barriers in the proximity of the fireworks (e.g. trees, houses, etc.).

- **Agreement of the area owner**

Please hand in the agreement of the owner of the burning area of the fireworks.

- **Proof of liability insurance**

Copy of the insurance certificate confirming the existence of a valid liability insurance policy

Forms

- **Notification of the burning of fireworks**

(https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/pyrotechnik/_assets/mdb-f126762-anzeige_feuerwerk.pdf)

Fees

EUR 30.00 to EUR 100.00, depending on the administrative effort

Legal basis

- **First Ordinance to the Explosives Act (1. SprengV) - § 23 section 3**

(https://www.gesetze-im-internet.de/sprengv_1/_23.html)

- **Law on Explosive Substances (Explosives Act - SprengG) - §§ 7, 20 and 27**

(https://www.gesetze-im-internet.de/sprengg_1976/index.html#BJNR027370976BJNE009200118)

- **Ordinance on the levying of fees in occupational health and safety (ArbschGebO)**

(<https://gesetze.berlin.de/jportal/?quelle=jlink&query=ArbSchGebO+BE&psml=bsbeprod.psml&max=true>)

More information

- **Information about privacy**

(https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehendes-gewerbe/_assets/merkblatt-dsgv.pdf)

Hinweise zur Zuständigkeit

You must submit notifications for the burning of pyrotechnic objects for burning locations within Berlin to the locally responsible public order office of the district authority.