



Test engineer for structural stability - setting up a second office in another federal state	2
Prerequisites	2
Documents required	2
Fees	2
Legal basis	2
Average time to process request	2
Notes on responsibility	3

Test engineer for structural stability - setting up a second office in another federal state

The establishment of a second branch office as a Berlin test engineer for structural safety in another state of the Federal Republic of Germany requires the approval of the recognition authority of the state of Berlin in agreement with the recognition authority of the state in which the second branch office is to be established.

Prerequisites

- **Recognised as a test engineer for stability in the state of Berlin**
(<https://service.berlin.de/dienstleistung/329493/>)

Documents required

- **Informal application stating the address of the secondary establishment**
- **Proof of personal responsibility and independence in the secondary establishment**
Copy of the articles of association or similar.
- **Information on the number and qualifications of the employees who are to participate in the audit activity**
- **Information on the distance between the branches or place of residence**
- **Information on the time allocation of audit activities between the registered office and the second branch office**
- **Explanation to ensure proper construction supervision**
- **Declaration of consent from the recognising authority of the country in which the secondary establishment is to be set up**
This is arranged by the recognition authority in Berlin.

Fees

EUR 200.00

Legal basis

- **Building Inspection Ordinance (BauPrüfV)**
(<http://gesetze.berlin.de/jportal/?quelle=jlink&query=BauPrV+BE&psml=bsbeprod.psml&max=true>)
- **Tariff item 8.9 of the Building Fee Regulations (BauGebO)**
(http://gesetze.berlin.de/jportal/portal/t/1g2d/page/bsbeprod.psml/action/portlets.jw.MainAction?p1=b&eventSubmit_doNavigate=searchInSubtreeTOC&showdoccase=1&doc.hl=0&doc.id=jlr-BauGebOBE2008V4Anlage&doc.part=G&toc.poskey=#focuspoint)

Average time to process request

The procedure depends on the agreement of the recognition authority of the other country and usually takes no longer than 8 weeks.

Notes on responsibility

The approving authority is the recognising authority for test engineers for structural safety: the Senate Department for Urban Development and Housing, Supreme Building Inspectorate.