



Apply for recognition as a test engineer for fire protection	2
Prerequisites	2
Documents required	2
Forms	3
Fees	3
Legal basis	3
Average time to process request	4
More information	4
Notes on responsibility	4

Apply for recognition as a test engineer for fire protection

As authorised contractors, test engineers carry out building inspection tasks in accordance with the Berlin Building Code. An inspection engineer for fire protection is anyone who is recognised as such by the Supreme Building Inspectorate. Other persons may not use this designation. Only persons who have their registered office/place of work in the state of Berlin can be recognised.

Test engineers for fire protection are recognised upon application. Recognition procedures are generally carried out every two years following publication in the Official Gazette for Berlin. No applications can be accepted outside of this period. Only those who fulfil the general requirements (§ 4 BauPrüfV) and the special requirements (§ 16 BauPrüfV) can be recognised as test engineers for fire protection. The special requirements also include certification of professional suitability by an examination board set up for this purpose. Applicants must undergo a comprehensive examination procedure consisting of a review of their professional background, a written examination and an oral examination.

Prerequisites

- **Personal suitability**

- Ability to hold public office,
- proficiency in written and spoken German,
- Criminal record

- **Registered office, status**

The place of business/work is in the state of Berlin, the activity is carried out as a freelancer or as a legal representative or managing director of an engineering company or as a professor as part-time employment.

- **Education**

Completed degree in architecture, structural engineering, civil engineering or a degree programme with a focus on fire protection at a German university or an equivalent degree at a foreign university or completion of training for at least the fire service.

- **Professional experience**

At least five years of full-time professional experience in the fire protection planning and execution of buildings, in particular special buildings of various types with a higher degree of fire protection difficulty or their inspection.

Documents required

- **Application for recognition as a test engineer for fire protection**

Completed application form with accompanying questionnaire.

- **Curriculum vitae**

Curriculum vitae with complete details of your professional career up to the date of application.

- **Certificates of graduation and employment**

A copy of each of the degree and employment certificates as well as the diploma, bachelor's or master's certificate.

- **Certificate of good conduct**

Proof of the application for a certificate of good conduct for submission to an authority (document type O), which is not older than 3 months, or an equivalent document.

- **Information on other recognition procedures**

Information on unsuccessful recognition procedures in other countries.

- **Proof of professional experience**

Reference object list of ten special building projects of different types with a higher degree of fire protection difficulty of the fire protection certificates drawn up independently in the last ten years.

- **Proof of personal responsibility and independence**

- Copy of tax office registration or extract from the commercial register or extract from the articles of association,
- Information on the number of engineers working in the office and how many of them are to be employed for testing in the event of recognition,
- Details of any branch offices,
- details of any shareholdings in a company whose purpose is the planning or realisation of construction projects.

- **Explanations**

- Declaration that the professional activity is carried out autonomously and independently,
- Declaration that the necessary insurance cover is available in the event of recognition.

- **Proof of professional suitability**

Certificate from the examination board (arranged by the recognition authority).

Forms

- **Application for recognition as a test engineer for fire protection and questionnaire**

(https://www.berlin.de/sen/bauen/_assets/baurecht-und-bauplanung/bauaufsicht/antragpibrand.pdf?ts=1750844848)

Fees

The amount depends on the outcome of the procedure

- EUR 600.00 Recognition fee
- EUR 1.200.00 to EUR 2.900 Expenses for the examination board

Legal basis

- **Building Inspection Ordinance (BauPrüfV)**

(<http://gesetze.berlin.de/jportal/?quelle=jlink&query=BauPrV+BE&psml=bsbeprod.psml&max=true>)

- **Tariff sections 8.6 and 8.7 of the Building Fee Regulations (BauGebO)**

(http://gesetze.berlin.de/jportal/portal/t/1g2d/page/bsbeprod.psml/action/portlets.jw.MainAction?p1=b&eventSubmit_doNavigate=searchInSubtreeTOC&shoewdoccase=1&doc.hl=0&doc.id=jlr-

Average time to process request

The duration of the recognition procedure is approx. 1.5 to 2 years.

More information

- **Information sheet on the Stage 1 inspection procedure (Section 18a BauPrüfV)**
(https://www.berlin.de/sen/bauen/_assets/baurecht-und-bauplanung/bauaufsicht/antragpibrand.pdf?ts=1750844848)
- **All lists and applications for recognition for test engineers and test experts**
(<https://www.berlin.de/sen/bauen/baurecht-und-bauplanung/bauaufsicht/pruefingenieure-und-pruefsachverstaendige/>)

Notes on responsibility

The Senate Department for Urban Development, Building and Housing, Supreme Building Inspectorate, is the recognising authority for test engineers for fire protection.