

<b>Crafts - Authorisation to practise as a master craftsman with master-like knowledge in another craft requiring authorisation</b> .....	2
<b>Prerequisites</b> .....	2
<b>Documents required</b> .....	2
<b>Forms</b> .....	2
<b>Fees</b> .....	3
<b>Legal basis</b> .....	3
<b>More information</b> .....	3
<b>Responsible authorities</b> .....	3

# Crafts - Authorisation to practise as a master craftsman with master-like knowledge in another craft requiring authorisation

If you are already entered in the register of craftsmen with a craft requiring a licence under Annex A of the Crafts Code (HwO) and you can prove master-like knowledge and skills in another craft requiring a licence, it is possible to apply for an authorisation to practise the other craft.

## Note:

Once you have received the right to engage in craft activities, you can be entered in the craft register (see Further information) or you can take up a position as technical manager or technical operations manager in another company.

## Prerequisites

- **Entry in the register of craftsmen in a craft requiring authorisation**  
([https://www.gesetze-im-internet.de/hwo/anlage\\_a.html](https://www.gesetze-im-internet.de/hwo/anlage_a.html))  
You have to be registered as a master craftsman or master craftswoman or owner or manager of a craft requiring approval in Annex A of the Crafts Code.
- **Expertise in the crafts requiring approval**  
An entitlement to exercise in accordance with § 7a HwO requires proof of master-like knowledge and skills in the relevant (partial) craft. Submitted training and work certificates and other proofs can be taken into consideration.  
If it is not possible to provide sufficient proof of qualification in this way, you can prove the required knowledge and skills in a competence examination. The examiner is appointed by the relevant Chamber of Crafts. The costs of the expertise examination are to be carried by you.

## Documents required

- **Application for the granting of an exercise right according to § 7a HwO**  
(<https://www.hwk-berlin.de/downloads/antrag-91,138.pdf>)
- **Identity document**  
Identity card or other official identification including a photograph
- **Proof of expertise**  
Proof of expertise in the craft for which the exercise break is requested, e.g. through training, further training and work certificates, references, etc.

## Forms

- **Application for the granting of an exercise right according to § 7a HwO**  
(<https://www.hwk-berlin.de/downloads/merkblatt-zu-7a-der-handwerksordnung-91,139.pdf>)

## Fees

EUR 280,00

## Legal basis

- **Crafts Code (HwO) § 7a**  
([http://www.gesetze-im-internet.de/hwo/\\_\\_7a.html](http://www.gesetze-im-internet.de/hwo/__7a.html))
- **Crafts requiring a licence in Annex A of the HwO**  
([http://www.gesetze-im-internet.de/hwo/anlage\\_a.html](http://www.gesetze-im-internet.de/hwo/anlage_a.html))
- **Fee schedule of the Berlin Chamber of Crafts**  
(<https://www.hwk-berlin.de/downloads/gebuehrenordnung-91,150.pdf>)
- **Schedule of fees of the Berlin Chamber of Crafts**  
(<https://www.hwk-berlin.de/downloads/gebuehrenverzeichnis-91,151.pdf>)

## More information

- **Information on exercising handicrafts in Berlin**  
(<https://www.hwk-berlin.de/91,0,187.html>)
- **Leaflet on § 7a of the Crafts Code**  
(<https://www.hwk-berlin.de/downloads/merkblatt-zu-7a-der-handwerksordnung-91,139.pdf>)
- **Entry in the craft register**  
(<https://service.berlin.de/dienstleistung/329439/en/>)

## Responsible authorities

The entitlement to exercise the right must be submitted to the Chamber of Crafts responsible for the commercial main branch. If this is not yet known, the registration can also be applied for at the Chamber of Crafts responsible for the applicant's place of residence.