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# Handwerkskammer Berlin

Handwerkskammer Berlin

## Address

Blücherstr. 68  
10961 Berlin

## Contact

Telephone: (030) 259 03-01  
Fax: (030) 259 03-235  
Internet: <https://www.hwk-berlin.de/artikel/ihr-weg-zu-uns-91,68,170.html>  
E-mail: [info@hwk-berlin.de](mailto:info@hwk-berlin.de)

## Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: 8 bis 16 Uhr  
Tuesday: 10 bis 18 Uhr  
Wednesday: 8 bis 16 Uhr  
Thursday: 8 bis 16 Uhr  
Friday: 8 bis 14 Uhr

## Changes in opening hours

Wir stehen Ihnen bei allen Fragen und Anliegen zur Seite. Bitte prüfen Sie, ob ein persönlicher Besuch unbedingt notwendig ist, viele Leistungen lassen sich bequem online beantragen. Individuelle Terminabsprachen sind möglich, nehmen Sie bitte zunächst telefonischen Kontakt zu der entsprechenden Fachabteilung auf.

## Transportation links

### S-Bahn

1km [S Anhalter Bahnhof](#)  
S2, S25, S26, S1

1.3km [S+U Yorckstr.](#)  
S2, S25, S26

1.5km [S+U Yorckstr. \(Großgörschenstr.\)](#)  
S1

### U-Bahn

0.2km [U Hallesches Tor](#)

U1, U3, U6

0.2km [U Mehringdamm](#)

U6

0.5km [U Möckernbrücke](#)

U7, U1, U3

 **Bus**

0.1km [Obentrautstr./U Mehringdamm](#)

248, N42

0.2km [Mehringbrücke](#)

N1, 248, N6

0.2km [U Hallesches Tor](#)

248, M41, N1, N42

 **Train**

1.7km [S+U Potsdamer Platz Bhf](#)

FEX, RB10, RE8, RE20, RE3, RE5, RE4, RE85

# Craft - entitlement to exercise as an experienced journeyman (senior journeyman regulation)

As experienced joiners, you can obtain a right to exercise a profession in crafts requiring a licence in accordance with § 7b HwO to begin freelance work, provided you meet certain requirements.

In the following crafts **no** right to exercise can be applied for:

- Chimney sweeper
- Opticians
- Hearing Care Professionals
- Orthopaedic technician
- Orthopaedic shoemaker
- Dental technician.

An entitlement to exercise the right does not entitle the person to hold the title of master craftsman or to train in the craft concerned. It can be limited to a partial activity of a craft.

## **Note:**

Once you have received the right to engage in craft activities, you can be entered in the craft register (see More information) or you can take up a position as technical manager or technical operations manager in another company.

## **Prerequisites**

- **Journeyman's examination or a comparable final examination in the trade to be practised**

([https://www.gesetze-im-internet.de/hwo/anlage\\_a.html](https://www.gesetze-im-internet.de/hwo/anlage_a.html))

You did:

- The journeyman's examination or a comparable final examination in the craft to be practised in Annex A or a related craft in accordance with the Crafts Code
- Proof of a total of 6 years' activity (after successful completion of the journeyman's examination) in the craft to be practised in the craft in Appendix A or a related craft in accordance with the Crafts Code
- Proof of a managerial activity over a period of at least 4 years. A managerial activity is assumed if the journeyman has been assigned autonomous and permanent decision-making powers in a company or in essential parts of a company.
- Proof of business management, commercial and legal knowledge.

- **Expertise in the crafts requiring approval**

An entitlement to exercise in accordance with § 7b HwO can be provided by means of job references, job descriptions or in any other way. In particular, the documents must show in detail the reference to the managerial activity and the concrete scope of duties and responsibilities. Insofar as the proof of business management, commercial and legal knowledge cannot be provided

by professional experience, the necessary knowledge and skills must be demonstrated by participation in appropriate training courses or in some other way.

## Documents required

- **Application for the granting of an exercise right according to § 7b HwO**  
(<https://www.hwk-berlin.de/downloads/antrag-91,138.pdf>)
- **Proof of identity**  
Identity card or other official identification including a photograph
- **Proof of expertise**  
Proof of expertise in the craft for which the exercise break is requested, e.g. through training, further training and work certificates, references, etc.

## Forms

- **Application for the granting of an exercise right according to § 7b HwO**  
(<https://www.hwk-berlin.de/downloads/antrag-91,138.pdf>)

## Fees

EUR 280,00

## Legal basis

- **Crafts Code (HwO) § 7b**  
([http://www.gesetze-im-internet.de/hwo/\\_7b.html](http://www.gesetze-im-internet.de/hwo/_7b.html))
- **Crafts requiring a licence in Annex A of the HwO**  
([http://www.gesetze-im-internet.de/hwo/anlage\\_a.html](http://www.gesetze-im-internet.de/hwo/anlage_a.html))
- **Fee schedule of the Berlin Chamber of Crafts**  
(<https://www.hwk-berlin.de/downloads/gebuehrenordnung-91,150.pdf>)
- **List of fees of the Berlin Chamber of Crafts**  
(<https://www.hwk-berlin.de/downloads/gebuehrenverzeichnis-91,151.pdf>)

## More information

- **Information on exercising handicrafts in Berlin**  
(<https://www.hwk-berlin.de/91,0,187.html>)
- **Leaflet on § 7b of the Crafts Code**  
(<https://www.hwk-berlin.de/downloads/merkblatt-zu-7b-der-handwerksordnung-91,140.pdf>)
- **Crafts - Apply for entry in the register of craftsmen**  
(<https://service.berlin.de/dienstleistung/329439/en/>)

## Notes on responsibility

The entitlement to exercise the right must be submitted to the Chamber of Crafts responsible for the commercial main branch. If this is not yet known, the registration can also be applied for at the Chamber of Crafts responsible for the applicant's place of residence.