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Crafts - Authorisation to practise as a master craftsman with master-like knowledge in another craft requiring authorisation

Sie sind bereits mit einem zulassungspflichtigen Handwerk der Anlage A der Handwerksordnung (HwO) in die Handwerksrolle eingetragen und Sie können meisterähnliche Kenntnisse und Fertigkeiten in einem anderen zulassungspflichtigen Handwerk nachweisen, so besteht die Möglichkeit, eine Ausübungsberechtigung für das andere Handwerk zu beantragen.

Hinweis:

Nachdem Sie die Ausübungsberechtigung erhalten haben, kann die Eintragung in die Handwerksrolle erfolgen (siehe Weiterführende Informationen) oder Sie können eine Tätigkeit als technischer Betriebsleiter oder technische Betriebsleiterin in einem anderen Unternehmen wahrnehmen.

Prerequisites

- **Entry in the register of craftsmen in a craft requiring authorisation**
(https://www.gesetze-im-internet.de/hwo/anlage_a.html)
You have to be registered as a master craftsman or master craftswoman or owner or manager of a craft requiring approval in Annex A of the Crafts Code.
- **Expertise in the crafts requiring approval**
An entitlement to exercise in accordance with § 7a HwO requires proof of master-like knowledge and skills in the relevant (partial) craft. Submitted training and work certificates and other proofs can be taken into consideration.
If it is not possible to provide sufficient proof of qualification in this way, you can prove the required knowledge and skills in a competence examination. The examiner is appointed by the relevant Chamber of Crafts. The costs of the expertise examination are to be carried by you.

Documents required

- **Application for the granting of an exercise right according to § 7a HwO**
(<https://www.hwk-berlin.de/downloads/antrag-91,138.pdf>)
- **Personaldokument**
Identity card or other official identification including a photograph
- **Proof of expertise**
Proof of expertise in the craft for which the exercise break is requested, e.g. through training, further training and work certificates, references, etc.

Forms

- **Application for the granting of an exercise right according to § 7a HwO**
(<https://www.hwk-berlin.de/downloads/merkblatt-zu-7a-der-handwerksordnung-91,139.pdf>)

Fees

EUR 280,00

Legal basis

- **Crafts Code (HwO) § 7a**
(https://www.gesetze-im-internet.de/hwo/__7a.html)
- **Crafts requiring a licence in Annex A of the HwO**
(https://www.gesetze-im-internet.de/hwo/anlage_a.html)
- **Fee schedule of the Berlin Chamber of Crafts**
(<https://www.hwk-berlin.de/downloads/gebuehrenordnung-91,150.pdf>)
- **List of fees of the Berlin Chamber of Crafts**
(<https://www.hwk-berlin.de/downloads/gebuehrenverzeichnis-91,151.pdf>)

More information

- **Information on exercising handicrafts in Berlin**
(<https://www.hwk-berlin.de/91,0,187.html>)
- **Leaflet on § 7a of the Crafts Code**
(<https://www.hwk-berlin.de/downloads/merkblatt-zu-7a-der-handwerksordnung-91,139.pdf>)
- **Eintragung in die Handwerksrolle**
(<https://service.berlin.de/dienstleistung/329439>)

Notes on responsibility

The entitlement to exercise the right must be submitted to the Chamber of Crafts responsible for the commercial main branch. If this is not yet known, the registration can also be applied for at the Chamber of Crafts responsible for the applicant's place of residence.