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# Admission to the Bar - Application for Admission

The professional title lawyer is protected in Germany. You may only use this professional title after you have been issued with the admission certificate.

## Prerequisites

- **Successful completion of the second state law examination**  
The qualification to hold judicial office (certificate of the second state law examination or of passing the aptitude test) must be available in accordance with § 4 BRAO.
- **Absence of a reason for refusal of admission**  
There must be no grounds for refusal of admission pursuant to § 7 BRAO.
- **Proof of professional liability insurance**  
Proof of the conclusion of professional liability insurance pursuant to § 51 BRAO or submission of a provisional confirmation of cover must be submitted. This can be submitted later, but must be available at the latest when the admission certificate is handed over.

## Documents required

- **Application for admission to the bar (initial and re-admission)**  
Submit the application with all attachments. The attachments must be also completed and signed. The attachment Personal data sheet must be submitted with a photo.
- **Proof of qualification to hold judicial office**  
The original or an officially certified copy as proof of qualification for judicial office (certificate of the second state examination in law or of passing the qualifying examination) must be submitted.
- **Proof of birth certificate**  
The original or an officially certified copy of the birth certificate must be submitted.
- **Proof of an academic degree**  
In the case of an existing academic degree, the original or an officially certified copy must be submitted.
- **Proof of professional liability insurance**  
Proof of the conclusion of professional liability insurance pursuant to § 51 BRAO or submission of a provisional confirmation of cover must be submitted. This can be submitted later, but must be available at the latest when the admission certificate is handed over.
- **Proof of payment of fees**  
Proof of payment of the fee shall be submitted. The Bar charges a fee for processing an application for new admission to the Bar (§§ 6, 12 BRAO). The fee is due upon submission of the application to the Bar (§ 1 (1) of the Berlin Bar Association's Schedule of Fees for Admission Matters).
- **Proof of non-lawyer employer**  
([https://www.rak-berlin.de/download/mitglieder\\_pdfs\\_merkblaetter/Merkblatt-Nebentaetigkeit.pdf](https://www.rak-berlin.de/download/mitglieder_pdfs_merkblaetter/Merkblatt-Nebentaetigkeit.pdf))  
In the case of any professional activity with a non-lawyer employer, the

compatibility with the profession of lawyer must be examined in accordance with §§ 7 No. 8 or 14 Paragraph 2 No. 8 BRAO.

## Forms

- **Application for admission to the bar (initial and re-admission)**  
([https://www.rak-berlin.de/download/mitglieder\\_pdfs\\_formulare/Antrag\\_Zulasung\\_EEF.pdf](https://www.rak-berlin.de/download/mitglieder_pdfs_formulare/Antrag_Zulasung_EEF.pdf))

## Fees

235,00 Euro

## Legal basis

- **Federal Lawyers' Act (BRAO)**  
(<https://www.gesetze-im-internet.de/brao/BJNR005650959.html>)
- **Fee schedule of the Berlin Bar Association**  
([https://www.rak-berlin.de/download/rak\\_berlin\\_pdfs/2022\\_03\\_02\\_GebOrdnung\\_RAK.pdf?m=1647858302&](https://www.rak-berlin.de/download/rak_berlin_pdfs/2022_03_02_GebOrdnung_RAK.pdf?m=1647858302&))

## Average time to process request

Approx. 6-8 weeks

## More information

- **Requirements for admission to the Bar in Berlin and procedure for admission to the Bar in Berlin**  
([https://www.rak-berlin.de/download/mitglieder\\_pdfs\\_merkblaetter/230710\\_Merkblatt\\_AntrgeZulassg.pdf](https://www.rak-berlin.de/download/mitglieder_pdfs_merkblaetter/230710_Merkblatt_AntrgeZulassg.pdf))

## Notes on responsibility

The Berlin Bar Association is responsible for admission to the bar in Berlin.