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# Rechtsanwaltskammer Berlin

Rechtsanwaltskammer Berlin

## Address

Littenstraße 9  
10179 Berlin

## Contact

Telephone: (030) 306931-0  
Fax: (030) 306931-99  
Internet: <https://www.rak-berlin.de/>  
E-mail: [info@rak-berlin.org](mailto:info@rak-berlin.org)

## Barrier-free access



Ein ausgewiesener Behindertenparkplatz befindet sich beim Amtsgericht Mitte (Littenstraße 12-17, 10179 Berlin).

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: 08:00-12:00 Uhr  
13:00-16:00 Uhr  
Tuesday: 08:00-12:00 Uhr  
13:00-16:00 Uhr  
Wednesday: 08:00-12:00 Uhr  
13:00-16:00 Uhr  
Thursday: 08:00-12:00 Uhr  
13:00-16:00 Uhr  
Friday: 08:00-13:00 Uhr

## Transportation links

### S-Bahn

0.5km [S+U Jannowitzbrücke](#)  
S3, S5, S7, S75, S9

0.5km [S+U Alexanderplatz Bhf](#)  
S3, S5, S7, S75, S9

### U-Bahn

0.2km [U Klosterstr.](#)  
U2

0.3km [S+U Jannowitzbrücke](#)  
U8

0.4km [S+U Alexanderplatz Bhf](#)

U8, U5, U2

0.5km [U Rotes Rathaus](#)

U5

0.6km [U Schillingstr.](#)

U5

 **Bus**

0.2km [Alexanderstr.](#)

300, N60, N65

0.3km [Littenstr.](#)

248, 300

0.3km [S+U Alexanderplatz Bhf/Grunerstr.](#)

300, 248

0.3km [Jüdenstr.](#)

248, 300

0.4km [Nikolaiviertel](#)

N8, N40, N60, N65, 200, 248, N2, N42

 **Tram**

0.5km [S+U Alexanderplatz Bhf/Gontardstr.](#)

M4, M5, M6

0.5km [S+U Alexanderplatz Bhf/Dircksenstr.](#)

M2

0.5km [U Alexanderplatz \[Tram\]](#)

M4, M5, M6

0.7km [Spandauer Str./Marienkirche](#)

M1, M4, M5, M6

0.7km [S+U Alexanderplatz Bhf/Memhardstr.](#)

M1, M2

## Payment options

Barzahlung

# Chancery Duty - Request for Exemption

In principle, there is a duty to run a law firm. Under certain circumstances (in the case of particular hardship), it is possible to deviate from this by applying for exemption from the duty to run a law firm.

## Prerequisites

- **Existing admission to the bar**

## Documents required

- **Application for exemption from chancery duty**  
A written application for chancery exemption must be submitted.
- **Evidence to prevent hardship**  
Appropriate evidence must be submitted to avoid hardship pursuant to § 29(1) BRAO, e.g. evidence in the case of illness or parental leave by means of a medical certificate or notice of approval of parental leave; evidence in the case of further training abroad by submitting a copy of the confirmation letter from the relevant university.
- **For a law firm abroad - law firm address**  
The binding indication of the law firm's address abroad is required pursuant to § 29a (2) BRAO.

## Forms

- **Application for exemption from chancery duty**  
([https://www.rak-berlin.de/download/mitglieder\\_pdfs\\_formulare/KzIPflichtBefreiung.pdf](https://www.rak-berlin.de/download/mitglieder_pdfs_formulare/KzIPflichtBefreiung.pdf))

## Fees

none

## Legal basis

- **Federal Lawyers' Act (BRAO)**  
(<https://www.gesetze-im-internet.de/brao/BJNR005650959.html>)

## Average time to process request

Approx. 1 month

## Notes on responsibility

The Berlin Bar Association is responsible for the application for exemption from the obligation to practise law.