



Single Point of Contact	2
Address	2
Contact	2
Barrier-free access	2
Opening hours	2
Nahverkehr	2
Payment options	2
Apply for recognition of foreign professional qualifications (EU/EEA/Switzerland) as an occupational therapist	3
Prerequisites	4
Documents required	4
Forms	5
Fees	5
Legal basis	6
Average time to process request	6
More information	6
Hinweise zur Zuständigkeit	6

Single Point of Contact

Senatsverwaltung für Wirtschaft, Energie und Betriebe

Address

Martin-Luther-Str. 105
10825 Berlin

Contact

Telephone: (030) 9013-7555
Fax: (030) 9028-5301
Internet: <http://www.berlin.de/ea/en/>
E-mail: ea@senweb.berlin.de

Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: by appointment only
Tuesday: by appointment only
Wednesday: by appointment only
Thursday: by appointment only
Friday: by appointment only

Nahverkehr

S-Bahn

Insbrucker Platz: S42, S41, S46, about 10 minutes walk

U-Bahn

Rathaus Schöneberg: U4, about 3 minutes walk

Bus

Rathaus Schöneberg: 104, M46, about 3 minutes walk

Payment options

Payment is not provided

Apply for recognition of foreign professional qualifications (EU/EEA/Switzerland) as an occupational therapist

Occupational therapists advise, treat and support patients who are impaired in their independence and ability to act or are threatened by restrictions. Their patients are impaired, for example, by a physical or mental illness, by a disability or by a developmental delay. Occupational therapists draw up individual treatment plans and carry out therapies and preventive measures.

The occupational therapy profession is regulated in Germany. This means that in order to work as an occupational therapist in Germany, you need a state permit. This permit allows you to use the occupational title of occupational therapist and to work in the profession.

Even if you have a professional qualification from the European Union (EU), the European Economic Area (EEA) or Switzerland, you can obtain a state permit from the competent authority in Germany. To obtain the permit, you must have your foreign professional qualification recognised.

In the recognition procedure, the competent body compares your professional qualification from abroad with the German professional qualification and checks the equivalence. The equivalence of the professional qualification is an important prerequisite for the granting of the state licence.

In addition to the equivalence of the professional qualification, you must also fulfil other requirements for the granting of the permit. Further requirements are, for example, sufficient German language skills and health suitability.

If your professional qualification does not come from the EU, the EEA or Switzerland, other regulations apply.

You can also apply for the procedure from abroad.

Procedure

1. Application

You submit an application for permission to use the occupational title of occupational therapist to the competent body.

2. Equivalence check

The competent body will then check whether you meet all the requirements. One important requirement is the equivalence of your professional qualification. The competent body compares your professional qualification from abroad with your German professional qualification as an occupational therapist. The professional qualification is equivalent if there are no significant differences between your foreign professional qualification and the German professional qualification.

3. Possible results of the examination

If your professional qualification is equivalent, your foreign professional qualification will be recognised. The competent body can confirm the result to you

in writing. You still have to meet the other requirements. You will then be granted permission to use the occupational title of occupational therapist.

- Are there any significant differences between your professional qualification and the German professional qualification? You may be able to compensate for the differences through your professional practice, other knowledge or skills (lifelong learning). You have to prove your professional practice. Knowledge and skills must be certified by an authority of the state in which you acquired the knowledge or skills.
- However, it may be that the essential differences cannot be compensated by this knowledge. In that case, your foreign professional qualification will not be recognised. You will then not be allowed to work as an occupational therapist in Germany.
- However, the competent body will tell you the essential differences and why you cannot compensate for the essential differences through your professional practice. In most cases, you can take a compensatory measure. This will enable you to compensate for the substantial differences.

4. Compensatory measures

There are various compensatory measures:

- Adaptation course: The adaptation course lasts a maximum of three years.
- Aptitude test: In the aptitude test, only those areas in which significant differences have been identified are tested. The aptitude test consists of a practical test combined with an examination interview.

You can choose between an adaptation course or an aptitude test.

If you successfully complete the compensatory measure and meet all other requirements, you will receive permission to use the occupational title of occupational therapist.

Prerequisites

- **Training in the health care profession completed in the EU/EEA/Switzerland that is equivalent to German training or an equivalent level of knowledge**
The equivalence of the level of knowledge is to be proven, if necessary, by an examination or an adaptation course.
- **Health fitness**
- **Proof of reliability and worthiness for the practice of the health profession**
- **Sufficient knowledge of German level B 2**
- **Proof of responsibility**

Documents required

- **Application for permission to use the professional title in the case of training in the European Union (EU)**
- **Proof of responsibility for the Land of Berlin**
(e.g. confirmation of employment, proof of habitual residence in the Land of Berlin / main residence if applicable, applications for vacancies in the Land of Berlin, invitations to job interviews)

- **Curriculum vitae in tabular form with signature and date**
- **Birth certificate and, if applicable, name change certificates**
- **Proof of identity (valid identity card or passport)**
- **Certificate of good conduct for presentation to an authority**
(<https://service.berlin.de/dienstleistung/120926/>)
To verify personal reliability, information from the Federal Central Register (certificate of good conduct) is required for submission to an authority (document type O).
The information must not be older than three months.
- **Certificate of Good Conduct/Certificate of Clearance of Offences**
of the police or judicial authorities of the **home country**, if applicable, of the **study country** (if presented, not older than 3 months)
- **Certificate of good standing from the country of origin**
of the competent authority of the country in which the profession was practised (if presented, not older than 3 months)
- **Medical certificate from a doctor licensed in Germany**
(not older than 3 months if presented)
- **Documents on the training course and training qualification with German translation**
(see checklist for the granting of a licence to use the professional title for medical professions when training in an EU member state)
- **Certificate B 2 on knowledge of the German language**
Certificate from the Goethe Institute, telc (telc certificates from Serbian language schools will no longer be recognised after 01.09.2022), TestDaf or ECL certified language school; not older than 3 years. Note: The language certificates submitted will be checked for authenticity and accuracy.
It is not necessary to submit the language certificates at the time of application.
- **Official certification of copies**
If copies are submitted, they must be officially certified. In the case of copies without official certification, the simultaneous submission of the originals is required.

Forms

- **Application for permission to use the professional title - Training in the European Union (EU)**
(https://www.berlin.de/lageso/_assets/gesundheitswesen/berufe-im-gesundheitswesen/nicht-akademisch/3eu_nah_antrag_berufsbezeichnung.pdf)
- **Medical certificate from a doctor licensed in Germany**
(https://www.berlin.de/lageso/_assets/gesundheitswesen/berufe-im-gesundheitswesen/nicht-akademisch/aerztliche_bescheinigung.pdf)
- **Checklist for the granting of a licence to use the professional title for medical professions when training in an EU Member State**
(https://www.berlin.de/lageso/_assets/gesundheitswesen/berufe-im-gesundheitswesen/nicht-akademisch/nah_checkliste_eu.pdf)

Fees

EUR 164.00

Legal basis

- **Occupational Therapists Act (ErgThG) § 1 et seq.**
(https://www.gesetze-im-internet.de/bearbthg/_1.html)
- **Training and Examination Regulations for Occupational Therapists (ErgThAPrV) § 16 et seq.**
(<https://www.gesetze-im-internet.de/ergthapr/16.html>)
- **Ordinance on the Charging of Fees in the Health Care and Nursing Sector (GesPflGebO)**
(https://www.berlin.de/lageso/_assets/gesundheitswesen/berufe-im-gesundheitswesen/neue-gebuehrenordnung_11_2021.pdf)

Average time to process request

approx. 3-4 months, if all documents are complete

More information

- **Explanations on the use of the professional title and contact persons Training in the European Union (EU)**
(<https://www.berlin.de/lageso/gesundheitswesen/berufe-im-gesundheitswesen/ausbildung-in-der-europaeischen-union-eu/nichtakademische-berufe/>)
- **Explanation Approbation and contact persons Training outside the European Union (third country)**
(<https://www.berlin.de/lageso/gesundheitswesen/berufe-im-gesundheitswesen/ausbildung-ausserhalb-der-europaeischen-union-drittstaat/nichtakademische-berufe/>)
- **Information on the recognition of foreign professional qualifications ("Recognition in Germany")**
(<https://www.anerkennung-in-deutschland.de/html/en/index.php>)
- **Financial assistance in the recognition procedure**
(<https://www.anerkennung-in-deutschland.de/html/en/financial-support.php>)
- **Publicly appointed translators in Germany**
(<https://www.justiz-dolmetscher.de/Recherche/>)

Hinweise zur Zuständigkeit

Permission to use the professional title is only granted by the Berlin State Office for Health and Social Affairs.