

Residence permit for Swiss nationals and their family members - Transfer to a new passport

You possess a temporary residence permit (Switzerland) and have received a new passport or Swiss identity card? In this case you are entitled to receive a new temporary residence permit (Switzerland).

In most cases the new temporary residence permit (Switzerland) will be issued as a folding card. Issue as an electronic document is currently only possible in particular, exceptional cases.

Prerequisites

- Possession of a residence permit for Swiss nationals and their family members
- New passport or Swiss ID-Card
- Main residence in Berlin
- On-site

The residence permit can only be transferred on site. Please make an appointment. At the appointment, you can also be represented by another person, if you give this person a written power of attorney.

Documents required

- New passport or Swiss ID-Card
- Residence permit for Swiss nationals and their family members
- Current biometric photo

The photograph must be current. It must also meet the requirements for photographs in electronic passports. The photo sample page of the German Federal Printing Office (Bundesdruckerei) [http://www.personalausweisportal.de/SharedDocs/Downloads/DE/Weitere-Informationen/Fotomustertafel.pdf?__blob=publicationFile] includes the individual requirements.

Fees

The following fees are assessed based on the actual technical effort when transferring the residence permit.

For Swiss nationals:

* Until the age of 24: 8.00 to 22.80 euros

* From the age of 24: 8.00 to 28.80 euros

For family members who are not Swiss nationals themselves:

* Adults: 12.00 to 67.00 euros

* Minors: 6.00 to 33.50 euros

Legal basis

- Section 52 Aufenthaltsverordnung (AufenthV)

http://www.gesetze-im-internet.de/aufenthv/__52.html

Average time to process request

In general, the transfer may be made immediately upon appointment.

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