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Berlin Immigration Office, Friedrich-Krause-Ufer

Landesamt für Einwanderung (LEA)

Address

Friedrich-Krause-Ufer 24
13353 Berlin

Contact

Telephone: (030) 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

Barrier-free access



Elevators in the houses A and C

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only)

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only)

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

Transportation links

S-Bahn

0.7km [S+U Westhafen](#)

S46, S41, S42

U-Bahn

0.6km [U Amrumer Str.](#)

U9

0.8km [S+U Westhafen](#)

U9

Bus

0.3km [Quitowstr.](#)

123, M27

0.3km [Perleberger Brücke](#)

123, 142, M27, N40

Additional information

- Payments are also possible by credit card (VISA, Mastercard) and contactless via smartwatch or smartphone.
- Photo booth and copier (fees apply) are available in the cash desk area (Building A, 1st floor).

Payment options

Cash payment
girocard (with PIN)

Transferring a residence card or permanent residence card to a new passport

Are you the holder of a residence card or permanent residence card? And have you received a new passport? If so, you can have your residence card or permanent residence card reissued.

Are you the holder of a residence title (such as a residence permit) but not a residence card or permanent residence card? In this case, please see the section, "More information".

If you wish to travel abroad before your new residence card or permanent residence card has been issued:

If you wish to travel abroad in the meantime, please take both your old passport and your new passport with you. This will enable you to return to Germany. Other conditions may apply in the country to which you wish to travel. Please find out which documents you need for your planned trip in good time. For example, you can obtain relevant information from the embassy or consulate of the country to which you wish to travel.

Prerequisites

- **Ownership of a residence card or permanent residence card**
Your residence card or permanent residence card was issued to you as a relative of a citizen of the European Union (EU) or the European Economic Area (EEA, which consists of Iceland, Liechtenstein and Norway).
You yourself do not have citizenship of a member state of the EU or the EEA.
- **New passport**
You have already received a new passport.
- **Main residence in Berlin**
(https://service.berlin.de/dienstleistung/120686/de_plain/)
- **Personal appearance by appointment is required**
To schedule an appointment, please contact the relevant units, F 1 and F 2, using the contact form (see "More Information").

Documents required

- **New passport**
- **Residence card or Permanent residence card**
- **1 current biometric photo**
Please note:
 - Since May 1, 2025, biometric passport photos may only be taken digitally at government offices or photo studios and transmitted via a secure electronic channel.
 - Please check the website of the Berlin Immigration Office (see "More information") for the latest information in good time before your appointment.

Fees

- From the age of 24 years: 46.00 euros
- Until the age of 24 years: 27.60 euros

For creating a digital passport photo at the self-service terminal on site: 6.00 euros extra

Legal basis

- **Aufenthaltsverordnung (AufenthV) § 47**
(https://www.gesetze-im-internet.de/englisch_aufenthv/englisch_aufenthv.html#p0435)

Average time to process request

After the appointment, it takes approximately 4 weeks for the residence card to be issued as an electronic residence permit and ready for collection.

More information

- **Contact form for scheduling an appointment at units F 1 and F 2 (Berlin Immigration Office)**
(<https://www.berlin.de/einwanderung/ueber-uns/kontakt/formular.1601772.php>)
- **Digital passport photos for residence documents from 01.05.2025 (Berlin Immigration Office)**
(<https://www.berlin.de/einwanderung/ueber-uns/aktuelles/artikel.1541531.php#english>)
- **Transfer of a valid residence permit to a new passport (service)**
(<https://service.berlin.de/dienstleistung/121874/en/>)
- **Transfer of a EU Blue Card to a new passport (service)**
(<https://service.berlin.de/dienstleistung/326798/en/>)
- **Reissuance of a permanent settlement permit or an EU long-term residence permit (service)**
(<https://service.berlin.de/dienstleistung/324280/en/>)

Notes on responsibility

This service can only be taken advantage of in the Berlin Immigration Office (Landesamt für Einwanderung – LEA) at Friedrich-Krause-Ufer.