

Transferring a residence card or permanent residence card to a new passport

Are you the holder of a residence card or permanent residence card? And have you received a new passport? If so, you can have your residence card or permanent residence card reissued.

Are you the holder of a residence title (such as a residence permit) but not a residence card or permanent residence card? In this case, please see the section, [?More information ?](#).

If you wish to travel abroad before your new residence card or permanent residence card has been issued:

If you wish to travel abroad in the meantime, please take both your old passport and your new passport with you. This will enable you to return to Germany. Other conditions may apply in the country to which you wish to travel. Please find out which documents you need for your planned trip in good time. For example, you can obtain relevant information from the embassy or consulate of the country to which you wish to travel.

Prerequisites

- Ownership of a residence card or permanent residence card
Your residence card or permanent residence card was issued to you as a relative of a citizen of the European Union (EU) or the European Economic Area (EEA, which consists of Iceland, Liechtenstein and Norway).
You yourself do not have citizenship of a member state of the EU or the EEA.
- New passport
You have already received a new passport.
- Main residence in Berlin
- On-site
You can transfer your residence card or permanent residence card only by coming to us in person. Please arrange an appointment for this purpose.

Documents required

- New passport
- Residence card or Permanent residence card
- 1 current biometric photo
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf

Fees

- * From the age of 24 years: 37.00 euros
- * Until the age of 24 years: 22.80 euros

Legal basis

- Section 47 Aufenthaltsverordnung (AufenthV)
https://www.gesetze-im-internet.de/aufenthv/__47.html

Average time to process request

About 5-6 weeks

More information

- Transfer of a valid residence permit to a new passport
<https://service.berlin.de/dienstleistung/121874/en/>
- Transfer of a EU Blue Card to a new passport
<https://service.berlin.de/dienstleistung/326798/en/>
- Transfer of a permanent residence permit to a new passport
<https://service.berlin.de/dienstleistung/324280/en/>

Responsible authority

This service can only be taken advantage of in the Berlin Immigration Office (Landesamt für Einwanderung - LEA) at Friedrich-Krause-Ufer.

Information on this location

Berlin Immigration Office, Friedrich-Krause-Ufer

Address

Friedrich-Krause-Ufer 24
13353 Berlin

Current information on this location

Please note the information about service at our locations from May 31st on our website.

Sonstige Hinweise zum Standort

- * Payments are also possible by credit card (VISA, Mastercard and Maestro).
- * Photo booth and copier (charge) are located at the cashier (house A, first floor).

Barrier-free access

This facility is wheelchair accessible.
Handicapped parking space available.
A wheelchair-accessible elevator is available.
A wheelchair-accessible WC is available.

Elevators in the houses A and C

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (In principle only by appointment)
Tuesday: 7:00 a.m. to 2:00 p.m. (In principle only by appointment)
Wednesday: By appointment only
Thursday: 9:00 a.m. to 5:00 p.m. (In principle only by appointment)
Friday: By appointment only

Changes in opening hours

To further contain the corona infection services will continue to take place in principle only by appointment.

Information for customers with an appointment

- *We ask for your understanding for the following hygiene precautions:*
- * Entering our service building is only permitted with masks of the standards KN95 / N95 or FFP2.
- * We can't serve you if you are displaying symptoms of infection.
- * Please note: Due to current COVID-19 restrictions, access to our office buildings is limited only to customers with personal appointments. We kindly ask you - if

possible - to come without accompanying persons to the appointment.

Public transportation

S-Bahn S 41/42 (Westhafen)

U-Bahn U 9 (Amrumer Str.)

Bus 123, 142, M27

Contact

Telephone: (030) 90269-4000

Fax: (030) 90269 4099

Internet: <https://www.berlin.de/einwanderung/en>

E-mail: <https://www.berlin.de/einwanderung/ueber-uns/kontakt/>

Payment methods

You can pay in cash or with a debit card (Girocard) (with PIN) at this location.

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