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# Transfer of a EU Blue Card to a new passport

Do you have an EU Blue Card and have you received a new passport?

Then (only) the plastic card of your EU Blue Card residence permit is no longer valid, since this plastic card refers to your old passport. **However, your residence title EU Blue Card is still valid.**

Please read the following notes before booking an appointment.

## **Is your EU Blue Card only valid for a maximum of a further 6 months?**

If so, please do not attend the Berlin Immigration Office before it is necessary to extend your EU Blue Card. This will save you time and money.

## **Are you wanting to travel abroad?**

If no appointments are available at short notice, you can still travel abroad.

Re-entry to Germany is easy, if your EU Blue Card residence permit is still valid and you still have the old passport.

Take your old and new passports and your EU Blue Card with you on your trip.

However, we recommend that you enquire about the entry and exit conditions of the country you are visiting before you travel abroad (for example at the embassy of the country you are visiting).

## **Prerequisites**

- **Main residence in Berlin**

- **Personal appearance by appointment is required**

Transfers are made at the Citizens' Registration Offices or at the Berlin Immigration Office generally only with an appointment.

- **Transfer in a Bürgeramt**

You can generally have the transfer carried out at any Berlin Citizens Registration Office (Bürgeramt), as long as the following requirements are met:

- You have your old, full passport together with the valid EU Blue Card.
- The EU Blue Card was issued in Berlin.
- Your old passport is complete.
- There is no more than 12 months between the expiry date of the old passport and the date of issue of the new passport.
- You have not resided outside the federal territory for a continuous period longer than 12 months.

- **Transfer in the Berlin Immigration Office**

If one of the above mentioned requirements for making the transfer at the Citizens Registration Office (Bürgeramt) is not met (e.g. old passport is no longer present, the EU Blue Card was not issued in Berlin) the Berlin Immigration Office is responsible for the transfer.

## **Documents required**

- **Your new passport**
- **Your old passport**

If your passport has been stolen and you have reported the theft to the police, please bring the report with you.

- **Your EU Blue Card together with the supplementary sheet**
- **1 current biometric photo**  
([https://www.berlin.de/labo/\\_assets/kraftfahrzeugwesen/foto-mustertafel.pdf](https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf))  
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

## Fees

- 67.00 euros

For Turkish citizens

- until the age of 24 years: 22.80 euros
- from the age of 24 years: 37.00 euros

## Legal basis

- **§ 45c Aufenthaltsverordnung (AufenthV)**  
([https://www.gesetze-im-internet.de/aufenthv/\\_45c.html](https://www.gesetze-im-internet.de/aufenthv/_45c.html))
- **§ 52a Aufenthaltsverordnung (AufenthV)**  
([https://www.gesetze-im-internet.de/aufenthv/\\_52a.html](https://www.gesetze-im-internet.de/aufenthv/_52a.html))

## Average time to process request

about 4 to 5 weeks

## Responsible authority

You can generally have the transfer carried out at any **Berlin Citizens Registration Office (Bürgeramt)**, as long as the following requirements are met:

- You have your old, full passport.
- The EU Blue Card was issued in Berlin.
- There is no more than 12 months between the expiry date of the old passport and the date of issue of the new passport.
- You have not resided outside the federal territory for a continuous period longer than 12 months.

In all other cases: **Berlin Immigration Office**

## Information on this location

# Bürgeramt Karow / Buch

## Address

Franz-Schmidt-Str. 8-10  
13125 Berlin

## Contact

Telephone: (030) 115

Informationen zum 115 Service-Center: <https://www.berlin.de/115/>

Fax: (030) 90295-8888

Internet:

<https://www.berlin.de/ba-pankow/politik-und-verwaltung/aemter/amt-fuer-buergerdienste/buergeramt/>

E-mail: [buergeramt@ba-pankow.berlin.de](mailto:buergeramt@ba-pankow.berlin.de)

## Barrier-free access



[Explanation of symbols](#)

## Opening hours

Monday: 07:30-16:00 Uhr (nur mit Termin)

Tuesday: 09:30-18:00 Uhr (nur mit Termin)

Wednesday: 07:30-14:00 Uhr (nur mit Termin)

Thursday: 09:30-18:00 Uhr (nur mit Termin)

Friday: 08:00-13:00 Uhr (nur mit Termin)

## Additional information

- Ein Fotoautomat ist vorhanden.
- Der Informationstresen des Standortes bleibt aus Gründen des Gesundheitsschutzes vorerst weiterhin geschlossen.
- Bitte beachten Sie, dass das Terminvereinbarungssystem nicht für die Beantragung von Elterngeld gilt. Das Bürgeramt nimmt nur die Anträge entgegen, Beratung erhalten Sie ausschließlich bei der Elterngeldstelle.

## Information for customers with an appointment

Der Aufruf der Bürger mit Termin erfolgt unter Angabe der Vorgangsnummer im Wartebereich.

## **Payment options**

Cash and girocard (with PIN) (formerly EC card) can be used for payment at the location.