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Declaration of commitment for a long-term stay (national visa)

As a rule, a national visa for entry for a long-term stay (more than 90 days) can only be issued if subsistence costs during the stay in the Federal Republic of Germany are assured.

If sufficient own funds cannot be proven when applying for a national visa at the German mission abroad (embassy or consulate general), persons living in Berlin with sufficient creditworthiness can make a declaration of commitment for the applicant at the Berlin Immigration Office.

The commitment includes bearing all subsistence costs. This includes for example the costs for housing or in the event of illness.

In addition, public funds for subsistence costs spent by an issuing authority (for example the Social Welfare office) must be reimbursed.

The declaration of commitment lasts for 5 years. This period starts with entry into the Federal Republic of Germany, if this is made possible by the declaration of commitment.

A declaration of commitment at the Berlin Immigration Office is only possible for certain long-term purposes of residence, for example studying or marriage.

Would you like to submit a declaration of commitment within the admission program for Syrian and Iraqi refugees with relatives in Berlin? Then please refer to the "More information" section.

Prerequisites

- **Application for a national visa for a long stay**

An application for a national visa for long-term residence (more than 90 days) has been made or will soon be made at a German mission abroad (embassy, consulate).

- **Appointments by email or post**

Please make an appointment by:

- email: B5@lea.berlin.de (attachments should only be sent in PDF format)
- post: Landesamt Einwanderung, B 5, Friedrich-Krause-Ufer 24, 13353 Berlin

When contacting us please state the grounds for the Visa application (e.g. language course, intended marriage). Please also inform us of your current employment status (e.g. self-employed, employee, pensioner). With this information we can let you know which documents will be required. Only after receiving and verifying your

- **Creditworthiness**

You need to be in a financial position to bear the subsistence costs. The amount of the monthly minimum net income depends on your marital status

and maintenance obligations resulting thereof as well as the purpose of residence applied for.

For example, the minimum net income for a national visa is for a stay:

- **to visit a language course / school:** 2,410 euro without any maintenance obligations / 3,340 euro with maintenance obligation for 1 person / 3,906 euro with maintenance obligation for 2 persons
- **to study / for a vocational training:** 2,450 euro without any maintenance obligations / 3,400 euro with maintenance obligation for 1 person / 3,935 euro with maintenance obligation for 2 persons
- **for job search or a wedding:** 2,590 euro without any maintenance obligations / 3,590 euro with maintenance obligation for 1 person / 4,029 euro with maintenance obligation for 2 persons

Documents required

- **Your German ID-Card (Personalausweis) oder passport**
- **Passport copy of the person applying for a national visa**
- **Information about marital status and existing maintenance obligations**
to spouses, life partners or minor children
- **Proof of creditworthiness**
for example the last 6 proofs of net income or employment contract
- **Completed form "Zusatzklärung zur Verpflichtungserklärung"**
- **Proof of main residence in Berlin**
Certificate of registration at the main residence **or** lease and written confirmation of occupancy from the landlord
- **More documents**
In individual cases further documents may be required

Forms

- **Additional declaration of commitment**
(https://www.berlin.de/labo/_assets/zuwanderung/verpflichtungserklaerung-persoenliche-angaben.pdf)
- **Audit report form (For legal persons)**
(https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_assets/mdb-f403192-pr_fungsbericht_ve.docx)

Fees

29.00 Euro

Legal basis

- **Sections 66 to 68 Aufenthaltsgesetz (AufenthG)**
(http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.htm#p1442)
- **Sect. 5 AufenthG**
(http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.htm#p0099)

- **Sect. 2 AufenthG**

(http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0032)

Average time to process request

As a rule, a declaration of commitment is made by prior appointment.

More information

- **Admission programm for Syrian and Iraqi refugees with relatives in Berlin**
(<https://www.berlin.de/einwanderung/einreise/gefluechtete/artikel.872605.php>)
- **Declaration of commitment for a short-term stay with a Schengen-visa (Visiting stays and business trips)**
(<https://service.berlin.de/dienstleistung/120691/>)
- **Certificate of registration at the main residence (Meldebestätigung)**
(<https://service.berlin.de/dienstleistung/120686/>)
- **Example: confirmation of occupancy from the landlord**
(https://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/_assets/mdb-f402544-20161102_wohnungsgeberbestaetigung.pdf)
- **Tax-related information ("Bescheinigung in Steuersachen")**
(<https://service.berlin.de/dienstleistung/324713/en/>)

Responsible authority

You can only make use of this service at the Berlin Immigration Office, at the location Keplerstraße.

Please make an appointment by email or post (see 'Prerequisites')

Information on this location

LEA, Keplerstr.

Address

Keplerstraße 2
10589 Berlin

Mailing address

Friedrich-Krause-Ufer 24
13353 Berlin

Contact

Telephone: 90269-4000

Fax: 90269-4099

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/ueber-uns/kontakt/>

Information on the address of this location

The postal address differs from the address of the location.

Therefore, please always send letters to:

Landesamt für Einwanderung, Friedrich-Krause-Ufer 24, 13353 Berlin.

Barrier-free access



[Explanation of symbols](#)

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only)

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only)

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

Additional information

- Gebühren-Zahlungen sind auch mit Kreditkarte möglich (VISA, Mastercard und Maestro).
- Fotoautomat im Erdgeschoss vorhanden. Fotos kosten 5 Euro. Bitte passend **bar** mit Münzen oder 5- Euro-Schein zahlen (am Fotoautomat kein Wechselgeld oder Kartenzahlung möglich).

Payment options

Cash and girocard (with PIN) (formerly EC card) can be used for payment at the location.