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# Berlin Immigration Office, Friedrich-Krause-Ufer

Landesamt für Einwanderung (LEA)

## Address

Friedrich-Krause-Ufer 24  
13353 Berlin

## Contact

Telephone: (030) 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

## Barrier-free access



Elevators in the houses A and C

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only )

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only )

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

## Transportation links

### S-Bahn

0.7km [S+U Westhafen](#)

S41, S42

### U-Bahn

0.6km [U Amrumer Str.](#)

U9

0.8km [S+U Westhafen](#)

U9

### Bus

0.3km [Quitowstr.](#)

123, M27

0.3km [Perleberger Brücke](#)

123, 142, M27, N40

## **Additional information**

- Payments are also possible by credit card (VISA, Mastercard) and contactless via smartwatch or smartphone.
- Photo booth and copier (fees apply) are available in the cash desk area (Building A, 1st floor).

## **Payment options**

Cash payment  
girocard (with PIN)

# Fiktionsbescheinigung (Fictional Certificate)

A fictional certificate is issued when it is not yet possible to decide on an application for a residence permit, e.g. because

- documents are missing or the foreigner's file is not available,
- an electronically applied for residence permit (eRP) cannot be issued prior to expiry of the currently valid residence permit or
- the outcome of punishable offence proceedings is still outstanding.

A fictional certificate may only be issued when residence is still lawful at the time of applying for the issue or renewal of a residence permit.

If a currently valid residence permit (temporary residence permit or national visa for long-term durations - Category D - ) is available, a fictional certificate according to § 81 Section 4 of the Residence Act will be issued.

In this case, the residence permit and all supplementary regulations (also regarding the stipulations concerning gainful employment) remain in force until a decision has been made in relation to the application. Journeys abroad and re-entry into the area of the Republic are possible with a valid fictional certificate in accordance with § 81 Section 4 of the Residence Act.

If the male or female applicant is lawfully resident without a visa in the Federal Republic, because he or she is entitled to be by virtue of his/her nationality, the fictional certificate will be issued in accordance with § 81 Section 3 of the Residence Act.

This permits residence in the area of the Federal Republic until a decision has been made regarding the application. This fictional certification, however, does not permit re-entry into the territory of the Federal Republic. It also does not permit the commencement of gainful employment.

A fictional certificate cannot be issued to holders of a Schengen visa for short-term residence (Category C).

## Prerequisites

- **Lawful residence with and without residence permit**

At the time of submitting the application, the male or female applicant must either

- be in possession of a valid residence permit (temporary residence permit or national visa for long-term durations - Category D - ) or
- be lawfully entitled to residence without a visa in the territory of the Federal Republic, because he or she is thus authorised by virtue of his/her nationality.

- **Application for Issuance of a Residence Permit**

A fictional certificate will be issued only when an application has been submitted for the issue or renewal of a residence permit and at the time of presentation no decision can be made regarding the application. Therefore, the prior submission of an application for a residence permit is necessary so that a fictional certificate may be issued.

- **Main residence in Berlin**

- **A personal interview is required**

## Documents required

- **Valid passport or passport substitute**

A fictional certificate is always only valid in conjunction with a valid passport or substitute passport.

- **Previous residence permit**

If available, the previous residence permit shall be presented, e.g. the electronic residence permit (eRP).

- **Proof of main residence in Berlin**

- Certificate of registration at the main residence **or**
- lease and written confirmation of occupancy from the landlord

## Fees

- For adults: 13.00 euros
- For minors: 6.50 euros

Free of charge for:

- Turkish citizens
- Foreigners recognised as being entitled to asylum
- Foreigners with a granted refugee status within the meaning of Section 3 (1) of the Asylum Act
- Foreigners with a granted subsidiary protection status within the meaning of Section 4 (1) of the Asylum Act
- Resettlement refugees within the meaning of Section 23 (4) of the Act on the Residence
- Foreigners who receive a scholarship from public funds for their stay

or

- when presenting a current proof of receiving benefits according to SGB II or XII or the Asylum Seekers Benefits Act

## Legal basis

- **section 81 Aufenthaltsgesetz - AufenthG**

([http://www.gesetze-im-internet.de/englisch\\_aufenthg/englisch\\_aufenthg.html#p1240](http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p1240))

## Average time to process request

The fictional certificate will be issued after the personal interview.

## More information

- **Certificate of registration at the main residence (Meldebestätigung)**

(<https://service.berlin.de/dienstleistung/120686/>)

- **Example: confirmation of occupancy from the landlord**

(<http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohne>)

[rangelegenheiten/\\_assets/mdb-  
f402544-20161102\\_wohnunggeberbestaetigung.pdf\)](#)