

LEA, Keplerstr.	2
Address	2
Mailing address	2
Contact	2
Information on the address of this location	2
Barrier-free access	2
Opening hours	2
Transportation links	2
Additional information	3
Payment options	3
Schengen - Visa - Extension	4
Prerequisites	4
Documents required	4
Forms	5
Fees	5
Legal basis	5
Average time to process request	5
More information	6
Notes on responsibility	6

LEA, Keplerstr.

Landesamt für Einwanderung (LEA)

Address

Keplerstraße 2
10589 Berlin

Mailing address

Contact

Telephone: 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

Information on the address of this location

The postal address differs from the address of the location.

Therefore, please always send letters to:

Landesamt für Einwanderung, Friedrich-Krause-Ufer 24, 13353 Berlin.

Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only)

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only)

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

Transportation links

S-Bahn

0.5km [S+U Jungfernheide Bhf](#)

S41

U-Bahn

0.1km [U Mierendorffplatz](#)

U7

0.5km [S+U Jungfernheide Bhf](#)

U7

Bus

0.1km [U Mierendorffplatz](#)

N7, M27

0.2km [Keplerstr.](#)

M27, N7

Train

0.5km [S+U Jungfernheide Bhf](#)

RE4, RE2, RB10, RE8, RB21

Additional information

- Gebühren-Zahlungen sind auch mit Kreditkarte (VISA, Mastercard) und kontaktlos per Smartwatch oder Smartphone möglich.
- Fotoautomat (kostenpflichtig) im Erdgeschoss vorhanden.

Payment options

girocard (with PIN)

Schengen - Visa - Extension

Schengen visas (**visa category C**) can be issued for short-term stays of up to 90 days in the Schengen region, for instance, for tourist visits or visits for business purposes or for medical treatment. The consulates of the Schengen States are responsible for granting Schengen visas.

An extension to a Schengen visa is only possible:

- in exceptional cases where new facts and special reasons arise after entry **or**
- if entry into the Federal Republic of Germany or into another Schengen state was late.

A Schengen visa which has already expired cannot be extended.

Prerequisites

- **Exceptional reasons: Force majeure, humanitarian or important personal reasons**

A visa extension can be considered for humanitarian or important personal reasons or in the case of force majeure.

- Example of **force majeure**:

No air traffic due to weather conditions or strike

- Examples of **humanitarian reasons**:

Urgent medical treatment is needed or where the applicant is incapable of travelling or in the case of some worrying event affecting a close family relative

- Examples of **important personal reasons**:

Urgent business or professional reasons which were not foreseeable before entry

- **Late Entry**

A visa can also be extended where the visa period has not been fully used because entry into the Federal Republic of Germany or another Schengen State was late.

- **Proof of Income**

Proof of income must be provided for the duration of the visa extension.

- **This service can only be taken with an appointment.**

To arrange an appointment, please contact unit B 5 using the contact form (see "More information" section).

Documents required

- **Passport with valid visa**
- **Power of Attorney with Passport or Personal ID Document**
In case personal interview is not possible
- **Filled in form "Antrag auf Verlängerung eines Schengen-Visums (Application for extension of a Schengen Visa)"**
see section "Forms"
- **Proof of Income**
 - Formal obligation and proof of sufficient financial means of person

issuing invitation (bank statement / three most recent wage slips / income statement from tax advisor for self-employed persons) or

- proof of own sufficient means or
- where necessary, reference from relevant embassy with assumption of costs of living

- **Health insurance**

- Travel health insurance for the duration of the extended stay or
- reference from relevant embassy with assumption of costs of living

Accident and acute illness must be covered by insurance in both cases.

- **Other Documentation**

In the case of a visa issued for business or professional reasons, documents must be provided which found a public interest in the extension.

Forms

- **Antrag auf Verlängerung eines Schengen-Visums (Application for extension of a Schengen Visa) - in German, English and Turkish**
(https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f402073-labo_4617_visaverl_ngerung_dt_engl_t_rk.pdf)
- **Antrag auf Verlängerung eines Schengen-Visums (Application for extension of a Schengen Visa) - in German, French and Russian**
(https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f402067-labo_4616__visaverl_ngerung_dt_franz_ru.pdf)

Fees

- Free of charge: when the Schengen visa is extended because of force majeure or for humanitarian reasons
- 30.00 Euro: when the Schengen visa is extended for important personal reasons or due to late entry

If a second extension is required, the fees will be

- 60.00 Euro for adults
- 30.00 Euro for minors

Legal basis

- **Aufenthaltsgesetz (AufenthG) § 6 Abs. 2**
(https://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0112)
- **Article 33 Visa Code (Regulation (EC) No 810/2009 of 13 July 2009)**
(<https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32009R0810&from=DE>)

Average time to process request

As a rule, the extension is carried out on the same day, if possible.

More information

- **Contact form for unit B 5 to arrange an appointment**

(<https://www.berlin.de/einwanderung/ueber-uns/kontakt/formular.889013.php>)

Notes on responsibility

This service can only be taken advantage of in the Berlin Immigration Office (Landesamt für Einwanderung – LEA) at Keplerstr.