

## Residence permit for the purpose of freelance or self-employment - extension

Extension of a residence permit granted for a self-employed or freelance activity

### Prerequisites

- Residence permit for the purpose of freelance or self-employment  
The residence permit must still be valid and issued in accordance with section 21 AufenthG.
- Adequate pension plan (only if you have already completed the 45th year of life)  
Perspectively, at the age of 67, you must have the following:
  - \* a monthly pension of 1,280.06 euros (for at least 12 years) or
  - \* an asset amount of 187,682.00 euros.Proof of a pension plan is not required for these nationalities: Dominican Republic, Indonesia, Japan, Philippines, Sri Lanka, Turkey and the United States of America  
Note: An adequate pension is always necessary for the issuance of a permanent settlement permit - regardless of age or nationality.
- Main residence in Berlin
- A personal interview is required  
The interview should, if possible, take place by appointment.

### Documents required

- Valid passport
- 1 current biometric photo  
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background  
  
*[http://www.berlin.de/labo/\\_assets/kraftfahrzeugwesen/foto-mustertafel.pdf](http://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)*
- Entrepreneurs and self-employed (residence permit in accordance with section 21 para. 1 or para. 2a AufenthG): form "Prüfungsbericht" (Audit report form)
  - \* The audit report form must be prepared by a tax consultant, auditor or a lawyer with relevant professional experience (e.g. a specialist lawyer for tax law).
  - \* It should bear an official stamp.
  - \* Together with the documents mentioned in the audit report form
- Freelancers (residence permit in accordance with section 21 para. 5 AufenthG): Proof of a secure livelihood  
Freelancers (e.g. artists or language instructors) are not required to provide an audit report form, but need to provide proof of a secure livelihood through their occupation with other documents:
  - \* Tax assessments,

- \* Net profit determination of a tax consultant,
  - \* Bank account statements that show a regular inflow and
  - \* Invoices, e.g. from galleries and auction houses and the like.
- Please put the documents in original and sorted.

Lease or proof of home ownership

Original

Rental cost / expenses for property

Proof of the monthly rental costs (current account statement) or cost of the inhabited property; each in the original.

Health insurance

Proof of a secure livelihood must also include sufficient health insurance. Those with statutory health insurance are sufficiently insured. Those with private health insurance must consider the type and extent of their health insurance. For more information, please read the leaflet "Health insurance".

Adequate pension plan (only if you have already completed the 45th year of life)

You can provide evidence of adequate retirement benefits (see section "Prerequisites") by:

- \* a private pension or life insurance,
- \* own assets,
- \* acquired pension rights or
- \* operating assets

Proof of main residence in Berlin

- \* Certificate of registration at the main residence or
  - \* lease and written confirmation of occupancy from the landlord
- More on the topic in the section "More information".

## Forms

Prüfungsbericht (Audit report form)

[http://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_assets/mdb-f78234-bis\\_pr\\_fungsbericht.doc](http://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_assets/mdb-f78234-bis_pr_fungsbericht.doc)

Leaflet "Health insurance"

[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_assets/mdb-f131960-labo\\_4326\\_merkblatt\\_krankenversicherungsschutz\\_05.13\\_engl\\_.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_assets/mdb-f131960-labo_4326_merkblatt_krankenversicherungsschutz_05.13_engl_.pdf)

## Fees

- \* 96.00 euros
- \* a maximum of 28.80 euros for Turkish citizens

## Legal basis

- Section 21 Aufenthaltsgesetz - AufenthG

[http://www.gesetze-im-internet.de/englisch\\_aufenthg/englisch\\_aufenthg.html#p0518](http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0518)

## Average time to process request

Around 5-6 weeks

A personal visit four to six weeks before the existing temporary residence title expires is best. If possible you should book an appointment for this.

## More information

- Permanent settlement permit for self-employed persons  
<https://service.berlin.de/dienstleistung/326564/standort/121885/en/>
- Permanent settlement permit for freelancers  
<https://service.berlin.de/dienstleistung/121864/standort/121885/en/>
- Certificate of registration at the main residence (Meldebestätigung)  
<https://service.berlin.de/dienstleistung/120686/>
- Example: confirmation of occupancy from the landlord  
[http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/\\_assets/mdb-f402544-20161102\\_wohnungsgeberbestaetigung.pdf](http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/_assets/mdb-f402544-20161102_wohnungsgeberbestaetigung.pdf)

## Responsible authority

This service can only be taken advantage of in the Berlin Immigration Office (Landesamt für Einwanderung - LEA) at Friedrich-Krause-Ufer.

## Information on this location

### Berlin Immigration Office, Friedrich-Krause-Ufer

#### Address

Friedrich-Krause-Ufer 24  
13353 Berlin

## Current information on this location

Due to the pandemic spread of the corona virus, the service is restricted until further notice.

In order to protect against the risk of infection we have switched to processing customer applications online and in writing.  
Since 4th May 2020 we serve customers who registered online on our website.  
Please note the current information on our website.

## **Sonstige Hinweise zum Standort**

Photo booth and copier (charge) are located at the cashier (house A, first floor).

## **Barrier-free access**

This facility is wheelchair accessible.  
Handicapped parking space available.  
A wheelchair-accessible elevator is available.  
A wheelchair-accessible WC is available.

Elevators in the houses A and C

## **Opening hours**

Monday: Until further notice, processing of applications is generally only possible online and in writing

Tuesday: Until further notice, processing of applications is generally only possible online and in writing

Wednesday: Until further notice, processing of applications is generally only possible online and in writing

Thursday: Until further notice, processing of applications is generally only possible online and in writing

Friday: Until further notice, processing of applications is generally only possible online and in writing

## **Information for customers with an appointment**

\*Please note the

[[<https://www.berlin.de/einwanderung/en/residence/artikel.933309.en.php>|current information on our website]].\*

## **Public transportation**

S-Bahn S 41/42 (Westhafen)

U-Bahn U 9 (Amrumer Str.)

Bus 123, 142, M27

## **Contact**

Telephone: (030) 90269-4000

Fax: (030) 90269 4099

Internet: <https://www.berlin.de/einwanderung/en>

E-mail:

<https://www.berlin.de/einwanderung/ueber-uns/kontakt/formular.886021.php>

## **Payment methods**

You can pay in cash or with a debit card (Girocard) (with PIN) at this location.

PDF downloaded on 31.05.2020