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Berlin Immigration Office, Friedrich-Krause-Ufer

Landesamt für Einwanderung (LEA)

Address

Friedrich-Krause-Ufer 24
13353 Berlin

Contact

Telephone: (030) 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

Barrier-free access



Elevators in the houses A and C

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only)

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only)

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

Transportation links

S-Bahn

0.7km [S+U Westhafen](#)

S46, S41, S42

U-Bahn

0.6km [U Amrumer Str.](#)

U9

0.8km [S+U Westhafen](#)

U9

Bus

0.3km [Quitowstr.](#)

123, M27

0.3km [Perleberger Brücke](#)

123, 142, M27, N40

Additional information

- Payments are also possible by credit card (VISA, Mastercard) and contactless via smartwatch or smartphone.
- Photo booth and copier (fees apply) are available in the cash desk area (Building A, 1st floor).

Payment options

Cash payment
girocard (with PIN)

Certificate of the right of permanent residence for Union citizens (EU/EEA) (Bescheinigung über das Daueraufenthaltsrecht für Unionsbürger)

Certificate of the right of permanent residence for nationals of the Member States of the European Union and the EEA (Iceland, Liechtenstein, Norway)
Union citizens, who have continuously resided in Germany for five years and enjoy the right to freedom of movement, shall by rights acquire a right of permanent residence.

The certificate of permanent residence is purely declaratory and is irrelevant for a lawful residence. It is not necessary to exercise rights or to complete administrative formalities.

Prerequisites

- **citizen of the EU or nationals of Iceland, Liechtenstein or Norway**
- **Residence in Germany stretching over several years with right to freedom of movement**

As a rule, 5 years' legal residence in Germany creates a right to permanent residence.

During this time a right to freedom of movement must have existed continuously, for example as an employee, self-employed person or non-employed person with sufficient means of subsistence.

Depending on the individual case, the time required in the Federal territory may also be less than 5 years.

- **Main residence in Berlin**
- **Personal appearance by appointment is required**

Documents required

- **Form "Antrag auf Ausstellung einer Daueraufenthaltsbescheinigung" (filled out)**
- **valid passport or valid ID-card**
- **1 current biometric photo**
(http://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background
- **Population register information (Melderegisterauskunft)**
(<https://service.berlin.de/dienstleistung/120732/>)
Proof of permanent residence in Germany must be provided. This is most easily done with an extract from the register of residents. Tax demands or similar may also be used.
- **Proof of the right to free movement (for the last 5 years)**
 - employees: current certificate from the employer stating the type and duration of employment
 - self-employed workers: business registration, tax number, current tax demand

- non-employed persons: proof of health insurance and means of subsistence

Additional documents may also be required.

Forms

- **Antrag auf Ausstellung einer Daueraufenthaltsbescheinigung (Application for the issue of a permanent residency permit)**
(https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_assets/mdb-f403267-labo_4330_m_antrag_daueraufenthaltsbesch_f_r_unionsb_rger_antrag_daueraufenthaltskarte_angaben_aufenthaltskarte_f_drittstaatsangeh_rige_familienang_.pdf)

Fees

From 1 September 2017:

- 10.00 euros

Legal basis

- **Freizügigkeitsgesetz/EU (FreizügG/EU) § 4a**
(https://www.gesetze-im-internet.de/englisch_freiz_gg_eu/englisch_freiz_gg_eu.html#p0052)

More information

- **Daueraufenthaltskarte für Familienangehörige von EU- und EWR-Bürgern (Diensteistung)**
(<https://service.berlin.de/dienstleistung/324283/standort/121885/>)