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LEA, Zum Business Immigration Service (BIS)

Landesamt für Einwanderung (LEA)

Address

Fasanenstraße 85
10623 Berlin

Mailing address

Contact

Telephone: (030) 90269-5900

Fax: (030) 9028-3468

Internet:

<https://www.berlin.de/einwanderung/service/business-immigration-service/>

Contact form:

<https://www.berlin.de/einwanderung/service/business-immigration-service/>

Information on the address of this location

The postal address differs from the address of the location.

Therefore, please always send letters to: Landesamt für Einwanderung, Friedrich-Krause-Ufer 24, 13353 Berlin.

Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Nahverkehr

S-Bahn

0.2km [S+U Zoologischer Garten Bhf](#)

S3, S5, S7, S9

U-Bahn

0.3km [S+U Zoologischer Garten Bhf](#)

U9, U2

Bus

0.2km [S+U Zoologischer Garten/Jebensstr.](#)

245, M45, 100, 200, N2, N9

0.2km [Theater des Westens](#)

M49, X34

0.2km [Uhlandstr./Kantstr.](#)

M49

0.3km [Steinplatz](#)

245, M45, N2

0.3km [S+U Zoologischer Garten Bhf](#)

EV1, 109, 110, N10, N7X, X10, M49, N9, X34, 100, 200, N2, 204, 245,
249, M45, M46, N1, N26, A05

0.3km [Hertzallee](#)

100, 109, 110, 200, 204, 245, 249, M45, M46, M49, N1, N10, N2, N26,
N9, X10, X34

Train

0.3km [S+U Zoologischer Garten Bhf](#)

FEX, RB23, RE1, RE2, RE7, RE8

Payment options

Payment is not provided.

Residence permit for a foreign child born in Germany - Issuance

Initial issuance of a residence permit for a foreign child

- born in Germany and
- where at least one parent holds a valid residence title

Prerequisites

- **A personal interview is required**

The interview should, if possible, take place by appointment.

- **Ex officio - Issuance at a Citizens Registration Office (Bürgeramt)**

The residence permit for the child can be issued by any Civil Office (Bürgeramt) in Berlin if the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole parental responsibility are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent with sole parental responsibility must have been issued by the Berlin Immigration Office.
- The child has their own passport.

- **On application - Issuance at the Berlin Immigration Office**

The residence permit for the child must be applied for at the Berlin Immigration Office if one of the following reasons applies: .

- Only one parent (in the case of joint parental responsibility) is in possession of a valid residence title when the child is born (see above).
- The child does not have their own passport, but is entered in a parent's passport.

- **Birth in Germany**

The child must have been born in the Federal territory and registered in Berlin together with the parents or the parent with rights of custody.

Documents required

- **The child's passport**

The child must either possess its own valid passport or be registered in the passport of a parent.

- **1 current biometric photo**

(https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)

35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

- **Certificate of birth**

- **Passports of the parents**

Fees

- 50.00 euros
- For a child with Turkish citizenship: 22.80 euros

- Free of charge: when presenting current proof of receiving benefits according to SGB II, SGB XII or the Asylum Seekers Benefits Act

Legal basis

- **Aufenthaltsgesetz (AufenthG) § 33**
(https://www.gesetze-im-internet.de/aufenthg_2004/_33.html)

Average time to process request

about 4 to 5 weeks

Hinweise zur Zuständigkeit

You can generally have this service carried out at any Berlin Civil Office (Bürgeramt), as long as the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole right of custody are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent must have been issued by the Berlin Immigration Office.
- The child has their own passport.

In all other cases: Berlin Immigration Office.