

Bürgeramt 3 (Friedrichshain) Frankfurter Allee - Vorzugstermine	2
Address	2
Contact	2
Information on the address of this location	2
Barrier-free access	2
Opening hours	2
Changes in opening hours	3
Transportation links	3
Additional information	3
Payment options	4
Residence permit for a foreign child born in Germany - Issuance	5
Prerequisites	5
Documents required	5
Fees	5
Legal basis	6
Average time to process request	6
More information	6
Notes on responsibility	6

Bürgeramt 3 (Friedrichshain) Frankfurter Allee - Vorzugstermine

Bezirksamt Friedrichshain-Kreuzberg

Address

Frankfurter Allee 35/37
10247 Berlin

Contact

Telephone: (030) 115

Informationen zum 115 Service-Center: <https://www.berlin.de/115/>

Fax: (030) 90298-714690

Internet:

<https://www.berlin.de/ba-friedrichshain-kreuzberg/politik-und-verwaltung/aemter/amt-fuer-buergerdienste/buergeramt/>

E-mail: buergeramt@ba-fk.berlin.de

Information on the address of this location

Frankfurter Allee 35/37 - Passage, Aufgang B, neben der Pförtnerloge

Barrier-free access



[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: 08:00-12:00 Uhr (nur mit Termin)
13:00-18:00 Uhr (nur mit Termin)

Tuesday: 08:00-12:00 Uhr (nur mit Termin)
13:00-18:00 Uhr (nur mit Termin)

Wednesday: 08:00-15:00 Uhr (nur mit Termin)

Thursday: 08:00-14:00 Uhr (nur mit Termin)

Friday: 08:00-13:00 Uhr (nur mit Termin)

Saturday: 09:00-13:00 Uhr (nur mit Termin)

An ausgewählten Samstagen findet eine Sprechstunde statt. An diesen Samstagen werden **nur Kunden mit einem Termin** bedient.

[Hier](#) finden Sie eine Terminübersicht.

Die Ausgabe fertiggestellter Dokumente, Barzahlung und Information, sowie Dienstleistungen für die keine Termine erforderlich sind, sind nicht möglich.

Changes in opening hours

- **Erweiterte Zahlungsmöglichkeiten:**

Bei uns können Sie mit GIROCARD / EC-Karte, VISA CARD oder MASTER CARD (jeweils mit PIN) bezahlen (**keine Barzahlung**).

Transportation links

S-Bahn

0.9km [S+U Frankfurter Allee](#)

S8, S41, S85

U-Bahn

0.2km [U Samariterstr.](#)

U5

0.5km [U Frankfurter Tor](#)

U5

Bus

0.3km [U Samariterstr.](#)

N5

0.4km [U Frankfurter Tor](#)

N5

0.5km [Boxhagener Platz](#)

240, N40

0.5km [Wismarplatz](#)

21, 240, N40

0.5km [Simon-Dach-Str.](#)

240, N40

Tram

0.4km [Niederbarnimstr.](#)

21

0.5km [Proskauer Str.](#)

21

0.5km [U Frankfurter Tor](#)

21, M10

0.6km [Forckenbeckplatz](#)

21

0.6km [Bersarinplatz \[Weidenweg\]](#)

21

Additional information

An diesem Standort haben Sie die Möglichkeit, Ihr Passfoto gegen eine Gebühr von 6,00 Euro pro Antrag von einem Mitarbeitenden mit einem mobilen Fotoaufnahmegerät vor Ort erstellen zu lassen. Der Bezirk Friedrichshain-Kreuzberg nutzt hier eine Fotolösung, die auch für biometrische Bildaufnahmen von Säuglingen, Kleinkindern und Menschen mit körperlicher Einschränkung geeignet

ist.

Payment options

Girocard (mit PIN)

Residence permit for a foreign child born in Germany - Issuance

Initial issuance of a residence permit for a foreign child

- born in Germany and
- where at least one parent holds a valid residence title

Prerequisites

- **Birth in Germany**

The child must have been born in the Federal territory and registered in Berlin together with the parents or the parent with rights of custody.

- **Ex officio - Issuance at a Citizens Registration Office (Bürgeramt)**

The residence permit for the child can be issued by any Civil Office (Bürgeramt) in Berlin if the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole parental responsibility are in possession of a valid residence title when the child is born. (residence permit, EU Blue Card, permanent settlement permit, EU long-term residence permit).
- The residence titles of the parents or parent with sole parental responsibility were issued in Berlin and are still valid for more than 6 months.

- **On application - Issuance at the Berlin Immigration Office**

One of the above-mentioned requirements for issuing the certificate at a Berlin Civil Office is not met? The residence permit for the child must then be applied for at the Berlin Immigration Office (LEA). To make an appointment, please contact the relevant unit using the contact form.

- **Personal appearance of a parent with custody by appointment**

Documents required

- **Child's passport**

The child must either have his or her own valid passport or be registered in a parent's valid passport.

- **1 current biometric photo**

(https://www.berlin.de/lab0/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

- **Certificate of birth**

- **Passports and residence permits of the parents**

Fees

- In general: 50.00 euros
- For a child with Turkish citizenship: 27.60 euros
- Free of charge: when presenting current proof of receiving benefits according to SGB II, SGB XII or the Asylum Seekers Benefits Act

Legal basis

- **Aufenthaltsgesetz (AufenthG) § 33**

(https://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0812)

Average time to process request

about 4 to 5 weeks

More information

- **If the residence permit has to be applied for at the Berlin Immigration Office (Landesamt für Einwanderung): Contact forms for making an appointment**

(<https://www.berlin.de/einwanderung/en/about-us/contact/artikel.1500715.en.php>)

Notes on responsibility

You can generally have this service carried out at any Berlin Civil Office (Bürgeramt), as long as the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole right of custody are in possession of a valid residence title (residence permit, EU Blue Card, permanent settlement permit, EU long-term residence permit) when the child is born.
- The residence titles of the parents or parent with sole parental responsibility were issued in Berlin and are still valid for more than 6 months.

In all other cases: Berlin Immigration Office.