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Residence permit for a foreign child born in Germany - Issuance

Initial issuance of a residence permit for a foreign child

- born in Germany and
- where at least one parent holds a valid residence title

Prerequisites

- **A personal interview is required**

The interview should, if possible, take place by appointment.

- **Ex officio - Issuance at a Citizens Registration Office (Bürgeramt)**

The residence permit for the child can be issued by any Civil Office (Bürgeramt) in Berlin if the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole parental responsibility are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent with sole parental responsibility must have been issued by the Berlin Immigration Office.
- The child has their own passport.

- **On application - Issuance at the Berlin Immigration Office**

The residence permit for the child must be applied for at the Berlin Immigration Office if one of the following reasons applies: .

- Only one parent (in the case of joint parental responsibility) is in possession of a valid residence title when the child is born (see above).
- The child does not have their own passport, but is entered in a parent's passport.

- **Birth in Germany**

The child must have been born in the Federal territory and registered in Berlin together with the parents or the parent with rights of custody.

Documents required

- **The child's passport**

The child must either possess its own valid passport or be registered in the passport of a parent.

- **1 current biometric photo**

(https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)

35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

- **Certificate of birth**

- **Passports of the parents**

Fees

- 50.00 euros
- For a child with Turkish citizenship: 22.80 euros

- Free of charge: when presenting current proof of receiving benefits according to SGB II, SGB XII or the Asylum Seekers Benefits Act

Legal basis

- **Aufenthaltsgesetz (AufenthG) § 33**
(https://www.gesetze-im-internet.de/aufenthg_2004/_33.html)

Average time to process request

about 4 to 5 weeks

Responsible authority

You can generally have this service carried out at any Berlin Civil Office (Bürgeramt), as long as the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole right of custody are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent must have been issued by the Berlin Immigration Office.
- The child has their own passport.

In all other cases: Berlin Immigration Office.

Information on this location

Bürgeramt Prenzlauer Berg

Address

Fröbelstr. 17
10405 Berlin

Contact

Telephone: (030) 115

Informationen zum 115 Service-Center: <https://www.berlin.de/115/>

Fax: (030) 90295-6888

Internet:

<https://www.berlin.de/ba-pankow/politik-und-verwaltung/aemter/amt-fuer-buergerdienste/buergeramt/>

E-mail: buergeramt@ba-pankow.berlin.de

Barrier-free access



[Explanation of symbols](#)

Opening hours

Monday: 08:00 - 16.00 Uhr (nur mit Termin)

Tuesday: 09.30 - 18.00 Uhr (nur mit Termin)

Wednesday: 08:00 - 14.00 Uhr (nur mit Termin)

Thursday: 09.30 - 18.00 Uhr (nur mit Termin)

Friday: 08.00 - 13.00 Uhr (nur mit Termin)

Additional information

Das Bürgeramt befindet sich auf dem Gelände Fröbelstraße 17 im Haus 6.

Ein Fotoautomat ist im Haus 6 vorhanden.

Bitte beachten Sie, dass das Terminvereinbarungssystem nicht für die Beantragung von Elterngeld gilt. Das Bürgeramt nimmt nur die Anträge entgegen, Beratung erhalten Sie ausschließlich bei der Elterngeldstelle.

Information for customers with an appointment

Der Aufruf der Bürger mit Termin erfolgt unter Angabe der Vorgangsnummer im Wartebereich.

Payment options

At the location, payment can only be made with girocard (with PIN) (formerly EC card). (no cash payment)

Public transportation

S-Bahn

- 0.5km [S Prenzlauer Allee](#)
S2, S41, S8, S85, S42
- 0.8km [S Greifswalder Str.](#)
S2, S41, S8, S85, S42

Bus

- 0.5km [S Prenzlauer Allee](#)
M2, 156
- 0.6km [Rietzestr.](#)
156, 158
- 0.8km [S Greifswalder Str.](#)
158
- 0.9km [Erich-Weinert-Str.](#)
156, M2
- 0.9km [Schieritzstr.](#)
156, 158

Tram

- 0.2km [Fröbelstr.](#)
M2
- 0.2km [Prenzlauer Allee/Danziger Str.](#)
M10, M2
- 0.4km [Winsstr.](#)
M10
- 0.5km [Husemannstr.](#)
M10
- 0.6km [Berlin, Greifswalder Str./Danziger Str.](#)
M4, M10