

residence permit for the purpose of employment

Issuance or extension of a residence for the purpose of employment

Prerequisites

- Approval of the Federal Employment Agency
A residence permit for the purpose of employment can generally only be issued if it has the approval of the Federal Employment Agency.
Only for certain types of employment or for holders of a German academic degree is the approval of the Federal Employment Agency not necessary.
- Occupation practice permit
If a licence is required to practice a profession (e.g. physician, engineer), evidence of this licence or evidence that the licence will be issued must be presented before the EU Blue Card can be issued.
- Main residence in Berlin
- A personal interview is required
The interview should, if possible, take place by appointment.

Documents required

- Valid passport
- 1 current biometric photo
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

http://www.berlin.de/lab0/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf
- Employment contract
Original
- Documentation about the professional qualifications
Proof of
 - * a qualification from a German Hochschule or
 - * an accredited foreign university or university college qualification or
 - * a foreign university or university college qualification comparable to a German Hochschule qualification or
 - * a completed vocational training
- The form "Antrag auf Erlaubnis einer Beschäftigung" (completed)
- The form "Stellenbeschreibung" (filled out by employer)
- The form "Antrag auf Erteilung eines Aufenthaltstitels" (Application for Issuance of a Residence Permit)
Only required for the first application.
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Occupation practice permit

Only if required (see 'Prerequisites')

- Lease or proof of home ownership
Original
- Rental cost / expenses for property
Proof of the current rent (e.g. current account statement)
- Certificate of employment (Only in case of extension)
Certificate from the employer regarding the duration of the unfinished employment not older than 14 days)
- Salary slips: If the residence permit is extended for further employment with the same employer
Documents on the net earnings of the first 2 and the last 2 months
- Health insurance
Proof of a secure livelihood must also include sufficient health insurance. Those with statutory health insurance are sufficiently insured. Those with private health insurance must consider the type and extent of their health insurance. For more information, please read the leaflet "Information on adequate health insurance".
- Proof of main residence in Berlin
 - * Certificate of registration at the main residence *or*
 - * lease and written confirmation of occupancy from the landlord

Forms

- form "Antrag auf Erlaubnis einer Beschäftigung" (Application for an employment permit)
https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f50328-antrag_auf_erlaubnis_einer_besch_ftigung.pdf
- form "Stellenbeschreibung" (Job description)
https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f50329-stellenbeschreibung_2017.pdf
- the form "Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit) - in German, English, French, Italian
https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72301-labo_agen1__antrag_engl_frz_ital_03_2017.pdf
- the form "Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit) - in German, Greek, Turkish, Serbo-Croatian
https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72304-labo_agen2__antrag_griech_tuerk_sk_03_2017.pdf
- the form "Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit) - in German, Spanish, Portuguese, Russian
https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72304-labo_agen2__antrag_griech_tuerk_sk_03_2017.pdf

sets/mdb-f72307-labo_agen3__antrag_span_port_russ_03_2017.pdf

□ **Information on adequate health insurance**

https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_assets/mdb-f131960-labo_4326_merkblatt_krankenversicherungsschutz_05.13__engl._.pdf

Fees

The following fees are assessed based on the actual technical effort when extending the residence permit.

- * For the initial issuance: 56.00 to 100.00 euros
- * For each extension: 49.00 to 96.00 euros
- * For Turkish citizens: a maximum of 28.80 euros

Legal basis

- section 18 Aufenthaltsgesetz - AufenthG
http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0198

Average time to process request

To ensure timely renewal of your current visa or residence permit an appointment should be made 4-6 weeks before the expiry date.
The residence permit will generally be issued as an adhesive label in your passport. Electronic residence permits can at the moment only be issued in exceptional circumstances.

More information

- Information of the German Federal Employment Agency (Bundesagentur für Arbeit)
<https://www.arbeitsagentur.de/fuer-menschen-aus-dem-ausland>
- Certificate of registration at the main residence (Meldebestätigung)
<https://service.berlin.de/dienstleistung/120686/>
- Example: confirmation of occupancy from the landlord
http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/_assets/mdb-f402544-20161102_wohnungsgeberbestaetigung.pdf

Information on this location

Foreigners Office (Ausländerbehörde)

Berlin, location Friedrich-Krause-Ufer

Address

Friedrich-Krause-Ufer 24
13353 Berlin

Current information on this location

Here you can receive only the following services.
For any other services or requests (especially for Blue Card EU, students, scientists, au pairs, extension of Schengen-visas) please go to our other service building at Keplerstraße 2 in Berlin-Charlottenburg.

Sonstige Hinweise zum Standort

Photo booth and copier (charge) are located at the cashier (house A, first floor).

Barrier-free access

This facility is wheelchair accessible.
Handicapped parking space available.
A wheelchair-accessible elevator is available.
A wheelchair-accessible WC is available.

Elevators in the houses A and C

Opening hours

Monday: 07:00 a.m. - 02:00 p.m.
Tuesday: 07:00 a.m. - 02:00 p.m.
Wednesday: By appointment only
Thursday: 10:00 a.m. - 06:00 p.m.
Friday: closed

Public transportation

S-Bahn S 41/42 (Westhafen)
U-Bahn U 9 (Amrumer Str.)
Bus 123, 142, M27

Contact

Telephone: (030) 90269-4000

Fax: (030) 90269 4099

Internet: <http://www.berlin.de/labo/willkommen-in-berlin/artikel.600679.en.php>

E-mail: <http://www.berlin.de/labo/willkommen-in-berlin/formular.695555.en.php>

Payment methods

You can pay in cash or with a debit card (Girocard) (with PIN) at this location.

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