

## Residence permit for university graduates looking for employment

Issuance of a residence permit for the maximum of 18 months after the successful completion of studies, for the purpose of finding a job or establishing a business

### Prerequisites

- Degree  
You must have earned a degree in Germany (Bachelor, Master, Diplom, Magister).
- (still valid) residence permit for studying  
The residence permit for finding a job (in accordance with section 16 para. 4 AufenthG) can only be issued when it follows / is connected to a residence permit for studying (in accordance with section 16 para. 1 AufenthG).
- Main residence in Berlin
- A personal interview is required  
The interview should, if possible, take place by appointment.

### Documents required

- Valid passport
- 1 current biometric photo  
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background  
  
*[http://www.berlin.de/labo/\\_assets/kraftfahrzeugwesen/foto-mustertafel.pdf](http://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)*
- job offer  
Only if an offer already exists.
- the form Antrag auf Erlaubnis einer Beschäftigung (Application for an employment permit; only in German language)  
In addition to the job offer
- the form Stellenbeschreibung (Job description form; only in German language)  
In addition to the job offer
- the form "Antrag auf Erteilung eines Aufenthaltstitels" (Application for Issuance of a Residence Permit)  
A residence permit may only be issued upon formal request.
- Health insurance  
Proof of a secure livelihood must also include sufficient health insurance.

Those with statutory health insurance are sufficiently insured. Those with private health insurance must consider the type and extent of their health insurance. For more information, please read the leaflet "Information on adequate health insurance".

- Degree  
university degree document, testimony or certification showing successful completion
- Proof of applying for employment
- Proof of a secure livelihood  
Statement of earnings certificate, salary slips, bank statements, etc.
- Proof of establishing a business  
Evidence of efforts that can for instance be achieved and demonstrated through negotiations with banks regarding the financing of a business idea, searching for appropriate business premises, etc.
- Proof of main residence in Berlin
  - \* Certificate of registration at the main residence \*or\*
  - \* lease and written confirmation of occupancy from the landlord

## Forms

- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit) - in German, English, French, Italian  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f72301-labo\\_agen1\\_\\_antrag\\_engl\\_frz\\_ital\\_03\\_2017.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72301-labo_agen1__antrag_engl_frz_ital_03_2017.pdf)
- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit - in German, Greek, Turkish, Serbo-Croatian  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f72304-labo\\_agen2\\_\\_antrag\\_griech\\_tuerk\\_sk\\_03\\_2017.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72304-labo_agen2__antrag_griech_tuerk_sk_03_2017.pdf)
- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit - in German, Spanish, Portuguese, Russian  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f72307-labo\\_agen3\\_\\_antrag\\_span\\_port\\_russ\\_03\\_2017.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f72307-labo_agen3__antrag_span_port_russ_03_2017.pdf)
- form ?Antrag auf Erlaubnis einer Beschäftigung" (Application for an employment permit)  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f50328-antrag\\_auf\\_erlaubnis\\_einer\\_besch\\_\\_ftigung.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f50328-antrag_auf_erlaubnis_einer_besch__ftigung.pdf)
- form "Stellenbeschreibung" (Job description)  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f50329-stellenbeschreibung\\_2017.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f50329-stellenbeschreibung_2017.pdf)
- Information on adequate health insurance  
[https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/\\_asets/mdb-f131960-labo\\_4326\\_merkblatt\\_krankenversicherungsschutz\\_05.13\\_\\_engl.\\_.pdf](https://www.berlin.de/formularverzeichnis/?formular=/labo/zuwanderung/_asets/mdb-f131960-labo_4326_merkblatt_krankenversicherungsschutz_05.13__engl._.pdf)

## Fees

From 1 September 2017:

- \* 56.00 to 100.00 euros (depending on the technical effort)
- \* Free of charge for Turkish citizens

## Legal basis

- section 16 para. 5 Aufenthaltsgesetz - AufenthG  
[http://www.gesetze-im-internet.de/englisch\\_aufenthg/englisch\\_aufenthg.html#p0231](http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html#p0231)

## Average time to process request

To ensure timely renewal of your current visa or residence permit an appointment should be made 4-6 weeks before the expiry date.

The residence permit will generally be issued as an adhesive label in your passport. Electronic residence permits can at the moment only be issued in exceptional circumstances.

## More information

- Certificate of registration at the main residence (Meldebestätigung)  
<https://service.berlin.de/dienstleistung/120686/>
- Example: confirmation of occupancy from the landlord  
[http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/\\_assets/mdb-f402544-20161102\\_wohnungsgeberbestaetigung.pdf](http://www.berlin.de/formularverzeichnis/?formular=/labo/zentrale-einwohnerangelegenheiten/_assets/mdb-f402544-20161102_wohnungsgeberbestaetigung.pdf)

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