

Registration of a business with monitoring obligation

Anyone wishing to operate a business with a monitoring obligation must provide proof of their personal reliability, in the form of a certificate of good conduct and an excerpt from the Central Commercial Register, in addition to a business notification. The following activities require monitoring pursuant to § 34 of the Trade Regulations (GewO):

- * Purchase and sale (second-hand trading) of
 - ** valuable consumer goods such as entertainment electronics, cameras, carpets, etc.
 - ** motor vehicles and bicycles
 - ** precious metals or alloys containing precious metals and related products
 - ** precious stones, pearls and jewellery
 - ** waste metal
- * Information agencies, detective agencies
- * Arranging marriages, partnerships and acquaintanceships
- * Operating travel agencies and accommodation brokerage
- * Locksmith services, sale and installation of building security equipment
- * Production and sales of specific opening tools with a thievery context

This service is available online.

Prerequisites

- No prerequisites

Documents required

- Form for business registration
(GewA 1 - in duplicate)
- Statement of approval by the partners
- Supplementary sheet representatives
Supplementary sheet according to § 14 of the Trade Regulations
- ID-Card of the German national
Identity card or other official identification including a photograph
- Excerpt from the Commercial Central Register
Excerpt from the Commercial Central Register

Fees

- * natural entity (EUR 26.00)
- * legal entity with 1 representative (EUR 31.00)
- * each additional representative of a legal entity EUR 13.00
- * electronic registration: EUR 15.00 each

Legal basis

- Trade Regulations
<http://www.gesetze-im-internet.de/gewo/>

More information

- Information about privacy
https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehende-s-gewerbe/_assets/merkblatt-dsgv.pdf

Link to online processing

<https://www.berlin.de/ea/en/>

Responsible authority

You can register your business activities conveniently online, with the Single Point of Contact Berlin or the competent Public Order Office for the district of your future business premises.

Information on this location

Ordnungsamt Treptow-Köpenick / Gewerbeangelegenheiten

Address

Salvador-Allende-Str. 80 A
12559 Berlin

Barrier-free access

This facility is wheelchair accessible.
Handicapped parking space available.
A wheelchair-accessible WC is available.

Zugang für Rollstuhlfahrer hinter dem Haus

Opening hours

Monday: 09:00-12:00 Uhr (Annahmeschluss 11:00 Uhr!)
Tuesday: 09:00-12:00 Uhr (Annahmeschluss 11:00 Uhr!)
Wednesday: keine Sprechzeit
Thursday: 14:00-18:00 Uhr (Annahmeschluss 17:00 Uhr!)
Friday: keine Sprechzeit

Gaststätten benötigen einen Termin!

Changes in opening hours

Bitte beachten Sie die Hinweise zu ggf. geänderten Sprechzeiten auf unserer Internetseite:

[[<http://www.berlin.de/ba-treptow-koepenick/organisationseinheiten/wirtschaft/sprechzeiten.html>][<http://www.berlin.de/ba-treptow-koepenick/organisationseinheiten/wirtschaft/sprechzeiten.html>]]

Public transportation

S-Bahn S3: Köpenick
Bus X 69: Salvador-Allende-Str. / Wendenschloßstr.
Bus 269: Salvador-Allende-Brücke
Tram 60, 61: Bellevuestraße

Contact

Telephone: (030) 90297-4629
Fax: (030) 90297-4621
E-mail: ordnungsamt@ba-tk.berlin.de

Payment methods

Payment only by debit card (Girocard) (with PIN) at this location.

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