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Auctioning business - notification of holding an auction

The auctioneer must submit notification for each auction at least two weeks prior to the intended auction date. Notification must be submitted to the competent Public Order Office for the district in which the auction will be held and to the Chamber of Commerce and Industry Berlin. The notification must be submitted in writing or electronically and must include information regarding the place, time and type of goods auctioned.

In exceptional cases, in particular if the goods to be auctioned are perishable, the authority may shorten the two week notification period upon request.

No notification is necessary for auctioning agricultural inventory, agricultural and forestry products or livestock.

Only second-hand goods must be auctioned. Exceptions apply for new goods or consumable items, for inherited goods, insolvency assets and goods that are auctioned in the course of a business termination or goods sold at public auctions, due to legal provisions.

Prerequisites

- **Valid permission for auctioning business activities**

Documents required

- **Auctioning permit**
(<https://service.berlin.de/dienstleistung/292634/>)
Proof to be provided by presenting the permission certificate or a copy thereof
- **Notification - holding of an auction**
(https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehend-es-gewerbe/_assets/winr-252_gewo_anzeige-versteigerung.pdf)
in written or electronic form including the place, time and information about the goods that will be auctioned
Please use the template!

Forms

- **Notification of holding an auction**
(https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehend-es-gewerbe/_assets/winr-252_gewo_anzeige-versteigerung.pdf)

Fees

- a) **free of charge** - notification of auction sales
- b) EUR 14.32 - for urgent auctions, for which the notification period of two weeks is shortened

Legal basis

- **Regulation regarding commercial auctions (Auctioning Ordinance) § 3**
(https://www.gesetze-im-internet.de/verstv_2003/_3.html)

More information

- **Information by CCI Berlin**
(<https://www.ihk-berlin.de/blueprint/servlet/resource/blob/2271516/ff00fff7ff3cbee690923e479be0cac1/versteigerererlaubnis-data.pdf>)
- **Information by CCI Berlin - Auction houses and auctioneers in Berlin**
(<https://www.ihk-berlin.de/blueprint/servlet/resource/blob/2271522/7c346bef449d5b7d74e4e1aa45ed4b53/berliner-auktionshaeuser-und-versteigerer-data.pdf>)
- **Information about privacy**
(https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehendes-gewerbe/_assets/merkblatt-dsgv.pdf)

Link to online processing

<https://www.berlin.de/ea/en/application/login-service-account-berlin/>

Responsible authority

The notification must be submitted to the competent Public Order Office for the place in which the auction is held as well as to the Chamber of Commerce and Industry Berlin.

Information on this location

Ordnungsamt Steglitz-Zehlendorf

Address

Unter den Eichen 1
12203 Berlin

Contact

Telephone: (030) 90299-4660

Fax: (030) 90299-4662

Internet:

<https://www.berlin.de/ba-steglitz-zehlendorf/politik-und-verwaltung/aemter/ordnungsamt/>

E-mail: ordnungsamt@ba-sz.berlin.de

Information on the address of this location

Bitte den Eingang von Unter den Eichen nehmen.

Barrier-free access



[Explanation of symbols](#)

Opening hours

Monday: keine Terminsprechstunde
Telefonische Terminvergabe: 09:00-15:00 Uhr

Tuesday: keine Terminsprechstunde
Telefonische Terminvergabe: 09:00-15:00 Uhr

Wednesday: keine Terminsprechstunde
Telefonische Terminvergabe: 09:00-15:00 Uhr

Thursday: keine Terminsprechstunde

Friday: keine Terminsprechstunde
Telefonische Terminvergabe: 09:00-13:00 Uhr

Additional information

Gebührenfreie Parkplätze stehen nicht zur Verfügung. Der Standort liegt unmittelbar an der Grenze zur Parkraumbewirtschaftung.

Bei akuten Verkehrsbehinderungen und sonstigem eilbedürftigem pflichtwidrigem Verhalten von Mitbürgerinnen und Mitbürgern (auch in geschützten Grünanlagen) wählen Sie bitte die Rufnummer 030/90299-4631 oder 030/90299-4632.

Payment options

Payment is not provided.