

Business De-registration

You are required to de-register your business,

- if you are terminating operations or
- if you are moving your business activities to a place outside of Berlin or
- if you are changing the legal form of your commercial company. In this case, the business must be de-registered in its old form and newly registered in its new legal form.

Prerequisites

- No prerequisites

Documents required

- Form ?business de-registration?
- ID-Card of the German national
Identity card or other official identification including a photograph

Forms

- Form ?business de-registration?
https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehende-s-gewerbe/_assets/mdb-f122641-gewa3_neutral.pdf

Fees

free of charge

Legal basis

- Trade Regulations § 14 section 1
http://www.gesetze-im-internet.de/gewo/___14.html

Average time to process request

You will receive confirmation immediately, if you de-register your business in person.

If you de-register your business online, via email/fax or postal mail, you will receive confirmation after the de-registration has been processed.

More information

- Fact sheet CCI Berlin - business registration
https://www.ihk-berlin.de/blob/bihk24/Service-und-Beratung/recht_und_steuer/downloads/2253230/6d787affbea21707479d49ceb65412f6/Merkblatt_Gewerbeanzeige-data.pdf
- Information about privacy
https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehendes-gewerbe/_assets/merkblatt-dsgv.pdf

Responsible authorities

The competent Public Order Office for the district in which the company's most recently registered premises are located.

Link to online processing

<https://www.berlin.de/ea/en/application/login-service-account-berlin/index.php/>

PDF downloaded on 18.09.2019