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Berlin Immigration Office, Friedrich-Krause-Ufer

Landesamt für Einwanderung (LEA)

Address

Friedrich-Krause-Ufer 24
13353 Berlin

Contact

Telephone: (030) 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

Barrier-free access



Elevators in the houses A and C

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)

Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only)

Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only)

Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

Verkehrsanbindungen

S-Bahn

0.7km [S+U Westhafen](#)

S41, S42

U-Bahn

0.6km [U Amrumer Str.](#)

U9

0.8km [S+U Westhafen](#)

U9

Bus

0.3km [Quitowstr.](#)

123, M27

0.3km [Perleberger Brücke](#)

123, 142, M27, N40

Additional information

- Payments are also possible by credit card (VISA, Mastercard and Maestro).
- Photo booth and copier (charge) are located at the cashier (house A, first floor).

Transferring a residence card or permanent residence card to a new passport

Are you the holder of a residence card or permanent residence card? And have you received a new passport? If so, you can have your residence card or permanent residence card reissued.

Are you the holder of a residence title (such as a residence permit) but not a residence card or permanent residence card? In this case, please see the section, "More information ".

If you wish to travel abroad before your new residence card or permanent residence card has been issued:

If you wish to travel abroad in the meantime, please take both your old passport and your new passport with you. This will enable you to return to Germany. Other conditions may apply in the country to which you wish to travel. Please find out which documents you need for your planned trip in good time. For example, you can obtain relevant information from the embassy or consulate of the country to which you wish to travel.

Prerequisites

- **Ownership of a residence card or permanent residence card**
Your residence card or permanent residence card was issued to you as a relative of a citizen of the European Union (EU) or the European Economic Area (EEA, which consists of Iceland, Liechtenstein and Norway).
You yourself do not have citizenship of a member state of the EU or the EEA.
- **New passport**
You have already received a new passport.
- **Main residence in Berlin**
- **On-site**
You can transfer your residence card or permanent residence card only by coming to us in person. Please arrange an appointment for this purpose.

Documents required

- **New passport**
- **Residence card or Permanent residence card**
- **1 current biometric photo**
(https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf)
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

Fees

- From the age of 24 years: 37.00 euros
- Until the age of 24 years: 22.80 euros

Legal basis

- **Section 47 Aufenthaltsverordnung (AufenthV)**
(https://www.gesetze-im-internet.de/aufenthv/_47.html)

Average time to process request

About 5-6 weeks

More information

- **Transfer of a valid residence permit to a new passport**
(<https://service.berlin.de/dienstleistung/121874/en/>)
- **Transfer of a EU Blue Card to a new passport**
(<https://service.berlin.de/dienstleistung/326798/en/>)
- **Transfer of a permanent residence permit to a new passport**
(<https://service.berlin.de/dienstleistung/324280/en/>)

Hinweise zur Zuständigkeit

This service can only be taken advantage of in the Berlin Immigration Office (Landesamt für Einwanderung – LEA) at Friedrich-Krause-Ufer.