

Company Register Extract - Electronic eInformation

Berlin provides constantly available online information services (eInformation) regarding businesses registered in Berlin.

Two versions are available online:

1. Basic eInformation:

If you merely need general information about the basic facts of businesses in Berlin (name, address of premises, and commercial activities), you may search the eInformation database for this information free of charge. No special registration is necessary for this basic information.

2. Extended eInformation:

Recipients of information required to pay fees:

- * such as lawyers, credit agencies, insurance companies, etc., or
- * recipients of information that are exempted from fees, such as authorities, public administration facilities, social insurance carriers, employment agencies, etc., who regularly require further information (such as the home address, birth name, date of birth, etc.) about tradespersons or companies in the context of their activities, must undergo the one-off registration process with the eInformation registration office of the Public Order Office for central Berlin (Ordnungsamt Mitte).

A legitimate interest in such information is required for obtaining an extended report.

If you only require an extended report about a company once or occasionally, please apply for it via [<https://service.berlin.de/dienstleistung/328542/en/the-company-register-extract-service-written-information>]

Prerequisites

- basic eInformation
no prerequisites
- regular extended eInformation
Evidence or declaration of authorisation to obtain the data, one-off registration application
- one-off or occasional extended eInformation
You cannot register for eInformation. Please use the Company Register Extract Service - Written Information

<https://service.berlin.de/dienstleistung/328542>

Documents required

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for basic eInformation

none

- for regular extended eInformation

one-off application for registration

https://www.berlin.de/gewerbeauskunft/_assets/regantrag.pdf

- for one-off or occasional extended eInformation

Please use the Company Register Extract Service - Written Information

<https://service.berlin.de/dienstleistung/328542>

Forms

- registration application

https://www.berlin.de/gewerbeauskunft/_assets/regantrag.pdf

Fees

* for basic eInformation- free of charge

* for extended eInformation -

EUR 5.00 - for each fee-based online report

free of charge - online for recipients who are exempted from fees

Legal basis

- § 14 sections 7, 8, and 12 Trade Regulations (GewO)

https://www.gesetze-im-internet.de/gewo/_14.html

- Schedule of Administrative Charges Berlin (VGebO)

<http://gesetze.berlin.de/jportal/?quelle=jlink&query=VwGebO+BE&p;psml=bsbeprod.psml&max=true&aiz=true>

Average time to process request

immediately online

More information

- Information regarding eInformation

<https://www.berlin.de/gewerbeauskunft/>

- Information about privacy

https://www.berlin.de/formularverzeichnis/?formular=/ordnungsamt/stehende-s-gewerbe/_assets/merkblatt-dsgv.pdf

- Conditions of use for eInformation

<https://www.berlin.de/gewerbeauskunft/registrierung/nutzungsbedingungen.p>

df

- Privacy information

<https://www.berlin.de/ea/datenschutz/>

Link to online processing

<https://www.berlin.de/gewerbeauskunft/>

Responsible authority

The eInformation database is operated by the Senate Department for Economy. The eInformation registration office at the Public Order Office for central Berlin is responsible for handling registrations and setting up access for extended reports.

The data provided is updated on a daily basis. However, Berlin's Public Order Offices can only provide commercial data that is reported by the companies. If individual businesses do not provide commercial notification, their details are obviously not included in the eInformation database. No information can be provided about businesses that have been de-registered for more than a year.

Information on this location

Ordnungsamt Treptow-Köpenick / Zentrale Anlauf- und Beratungsstelle

Address

Salvador-Allende-Str. 80 A/B
12559 Berlin

Barrier-free access

This facility is wheelchair accessible.
Handicapped parking space available.
A wheelchair-accessible WC is available.

Zugang für Rollstuhlfahrer hinter dem Haus

Opening hours

Monday: 09:00-15:00 Uhr
Tuesday: 09:00-15:00 Uhr
Wednesday: keine
Thursday: 10:00-18:00 Uhr
Friday: 09:00-14:00 Uhr

Changes in opening hours

Ab sofort gelten für die Zentrale Anlauf- und Beratungsstelle eingeschränkte Sprechzeiten.

Bitte beachten Sie die Hinweise zu ggf. geänderten Sprechzeiten auf unserer Internetseite:

[[<http://www.berlin.de/ba-treptow-koepenick/organisationseinheiten/wirtschaft/sprechzeiten.html>][<http://www.berlin.de/ba-treptow-koepenick/organisationseinheiten/wirtschaft/sprechzeiten.html>]]

Public transportation

S-Bahn S3: Köpenick
Bus X 69: Salvador-Allende-Str. / Wendenschloßstr.
Bus 269: Salvador-Allende-Brücke
Tram 60, 61: Bellevuestraße

Contact

Telephone: (030) 90297-4629
Fax: (030) 90297-4621
E-mail: ordnungsamt@ba-tk.berlin.de

Payment methods

Payment only by debit card (Girocard) (with PIN) at this location.