

<b>Berlin Immigration Office, Friedrich-Krause-Ufer</b>	2
<b>Address</b>	2
<b>Contact</b>	2
<b>Barrier-free access</b>	2
<b>Opening hours</b>	2
<b>Verkehrsanbindungen</b>	2
<b>Additional information</b>	3
<b>Residence permit for a foreign child born in Germany - Issuance</b>	4
<b>Prerequisites</b>	4
<b>Documents required</b>	4
<b>Fees</b>	4
<b>Legal basis</b>	5
<b>Average time to process request</b>	5
<b>Hinweise zur Zuständigkeit</b>	5

# Berlin Immigration Office, Friedrich-Krause-Ufer

Landesamt für Einwanderung (LEA)

## Address

Friedrich-Krause-Ufer 24  
13353 Berlin

## Contact

Telephone: (030) 90269-4000

Fax: -

Internet: <https://www.berlin.de/einwanderung/en>

Contact form: <https://www.berlin.de/einwanderung/en>

## Barrier-free access



Elevators in the houses A and C

[Explanation of symbols \(https://service.berlin.de/hinweise/artikel.2699.php\)](https://service.berlin.de/hinweise/artikel.2699.php)

## Opening hours

Monday: 7:00 a.m. to 2:00 p.m. (by appointment only)  
Tuesday: 7:00 a.m. to 2:00 p.m. (by appointment only)  
Wednesday: 8:00 a.m. to 2:00 p.m. (by appointment only )  
Thursday: 9:00 a.m. to 5:00 p.m. (by appointment only )  
Friday: 8:00 a.m. to 12:00 p.m. (by appointment only)

## Verkehrsanbindungen

### S-Bahn

0.7km [S+U Westhafen](#)  
S41, S42

### U-Bahn

0.6km [U Amrumer Str.](#)  
U9  
0.8km [S+U Westhafen](#)  
U9

### Bus

0.3km [Quitowstr.](#)  
123, M27  
0.3km [Perleberger Brücke](#)  
123, 142, M27, N40

## **Additional information**

- Payments are also possible by credit card (VISA, Mastercard and Maestro).
- Photo booth and copier (charge) are located at the cashier (house A, first floor).

# Residence permit for a foreign child born in Germany - Issuance

Initial issuance of a residence permit for a foreign child

- born in Germany and
- where at least one parent holds a valid residence title

## Prerequisites

- **A personal interview is required**

The interview should, if possible, take place by appointment.

- **Ex officio - Issuance at a Citizens Registration Office (Bürgeramt)**

The residence permit for the child can be issued by any Civil Office (Bürgeramt) in Berlin if the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole parental responsibility are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent with sole parental responsibility must have been issued by the Berlin Immigration Office.
- The child has their own passport.

- **On application - Issuance at the Berlin Immigration Office**

The residence permit for the child must be applied for at the Berlin Immigration Office if one of the following reasons applies: .

- Only one parent (in the case of joint parental responsibility) is in possession of a valid residence title when the child is born (see above).
- The child does not have their own passport, but is entered in a parent's passport.

- **Birth in Germany**

The child must have been born in the Federal territory and registered in Berlin together with the parents or the parent with rights of custody.

## Documents required

- **The child's passport**

The child must either possess its own valid passport or be registered in the passport of a parent.

- **1 current biometric photo**

([https://www.berlin.de/labo/\\_assets/kraftfahrzeugwesen/foto-mustertafel.pdf](https://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf))

35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

- **Certificate of birth**

- **Passports of the parents**

## Fees

- 50.00 euros
- For a child with Turkish citizenship: 22.80 euros

- Free of charge: when presenting current proof of receiving benefits according to SGB II, SGB XII or the Asylum Seekers Benefits Act

## Legal basis

- **Aufenthaltsgesetz (AufenthG) § 33**  
([https://www.gesetze-im-internet.de/aufenthg\\_2004/\\_\\_33.html](https://www.gesetze-im-internet.de/aufenthg_2004/__33.html))

## Average time to process request

about 4 to 5 weeks

## Hinweise zur Zuständigkeit

You can generally have this service carried out at any Berlin Civil Office (Bürgeramt), as long as the following requirements are met:

- Both parents (in the case of shared parental responsibility) or the parent with sole right of custody are in possession of a valid residence title when the child is born.
- The residence title (residence permit, EU Blue Card, settlement permit, EC long-term residence permit, right of residence or unlimited residence permit) of the parents or parent must have been issued by the Berlin Immigration Office.
- The child has their own passport.

In all other cases: Berlin Immigration Office.